



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Bohol

**Office of the Schools Division
Superintendent**


June 29, 2026

DIVISION MEMORANDUM
MLC-2026- 65

**MONTHLY SCHEDULE OF SCHOOL HEALTH SECTION PERSONNEL IN THE
SCHOOLS DIVISION OFFICE CLINIC FOR THE MONTH OF JULY 2026**

To: School Governance and Operations Division
School Health Section Personnel
All other concerned

1. To ensure continuous delivery of health services and proper coordination of school health programs, this office hereby establishes the **monthly duty schedule of School Health Section Personnel** assigned at the Schools Division Office (SDO).
2. Duties and Responsibilities
 - a. Attend to walk-in clients and health-related concerns.
 - b. Provide basic medical and dental services as needed.
 - c. Coordinate with schools regarding health programs and emergencies.
 - d. Maintain records and submit required reports.
 - e. Ensure cleanliness and readiness of the clinic/health office.
3. Personnel assigned shall report to the SDO during official working hours. Any changes in the schedule must be approved by the immediate supervisor. A copy of the **Schedule of Duty for the month of JULY 2026** is attached in this memo for reference.
4. This memorandum shall serve as **Travel Order**. Travel and other incidental expenses shall be charged from **MOOE** or **local funds** subject to usual accounting and auditing rules and regulations.
5. For dissemination and strict compliance.


FAY C. LUAREZ EdD, PhD. TM, CESO V
Schools Division Superintendent

Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION VI, Central Visayas
DIVISION OF BOHOL
Tagbilaran City

**SCHEDULE OF DUTY FOR SCHOOL HEALTH PERSONNEL
JULY- 2026**

Herewith is the duty schedule for School Health Personnel at the Division office for **July 2026**. The following personnel are instructed to report to their respective duties on **the dates indicated from 8:00am to 5:00pm**.

1	Wednesday	TAGBILARAN CHARTER DAY	17	Friday	WFH
2	Thursday	Bolotaulo - Realista	18	Saturday	
3	Friday	WFH	19	Sunday	
4	Saturday		20	Monday	Dr.Estillore - Caberte Saniel - Tadle
5	Sunday		21	Tuesday	Barrete - Almiñe
6	Monday	Dr.Daniel - Salagoste Madrone - Namoc	22	Wednesday	BOHOL DAY
7	Tuesday	Vigonte - Bongcayo	23	Thursday	Cubelo - Gementiza
8	Wednesday	Duavis - Calamba	24	Friday	WFH
9	Thursday	Duca - Libot	25	Saturday	
10	Friday	WFH	26	Sunday	
11	Saturday		27	Monday	Dr. Gamble - Batingal Buque - Rubillar
12	Sunday		28	Tuesday	Valmoria - Chua
13	Monday	Dr. Eamilao - Barol Manigque - Aranas	29	Wednesday	Gulle - Mayuman
14	Tuesday	Arcales - Espina	30	Thursday	Supremo - Galviso
15	Wednesday	Magallanes - Ogayon	31	Friday	WFH
16	Thursday	Bunaos - Aventurado			

🎯 Medics @ Panglao Vista
July 6 - 7 > Batingal / *Bolotaulo*

🎯 Medics @ Bohol Cultural - Learners Convergence 2026
July 11 > Batingal - Bongcayo
July 12 > Reños - Realista