



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

July 17, 2026

DIVISION MEMORANDUM

No. 440, s. 2026

**CONDUCT OF ORIENTATION WORKSHOP ON SCHOOL BASED PROCUREMENT AND
LIQUIDATION SYSTEM TO PILOT IMPLEMENTION NON-IU SCHOOLS**

To: Assistant Schools Division Superintendents
Chiefs – CID & SGOD
Public Schools District Supervisors
School Principals/Heads
Teaching Personnel
All Others Concerned

1. To further strengthen financial management practices and promote the efficient utilization of digital solutions in school financial operations, the Schools Division Office of Bohol, through the Accounting Unit, shall conduct the Seminar-Workshop on the MOOE & Liquidation System for Pilot Implementation Non- IU Schools on **July 24, 2026, Friday, at Jj's Seafood Village, K of C Drive, Gallares St., Tagbilaran City from 8am – 5pm.**
2. Participants to this activity are the selected SDO Accounting Unit personnel and designated School Heads, Administrative Officers II, and Senior Bookkeepers of:
 - i. Loay District
 - ii. Panglao District
 - iii. Pres. CPG District
3. Prior to the actual seminar-workshop, participants shall install the MOOE and Liquidation System on their laptops using the installer that will be shared through the official group chat and ensure that their user profiles have been successfully set up. During the workshop, participants are required to bring:
 - i. Laptop – with adequate/sufficient memory to ensure smooth system performance and minimize lag during the hands-on sessions;
 - ii. Internet modem or other reliable internet connectivity device
 - iii. Schools Annual Procurement Plan
4. A registration fee shall be deducted from the participating schools' September 2026 MOOE to defray expenses for meals and use of the function hall during the seminar/workshop. See Annex A for the list of participants and the corresponding registration fees to be deducted from each participating schools. Travel expenses and applicable DTE of participants are chargeable against the respective school's MOOE fund subject to the usual accounting, auditing rules, and regulations.
5. This memorandum shall serve as your **AUTHORITY TO TRAVEL.**
6. Immediate and wide dissemination of this memorandum is hereby directed.


FAY C. LUAREZ EdD PhD TM CESO VI
Schools Division Superintendent

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 Deped Tayo Bohol Division





Republic of the Philippines
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 REGION VII – CENTRAL VISAYAS
 Schools Division of Bohol

ANNEX A

Name of School	School Head / Accountable Officer	Administrative Officer II	Senior Bookkeeper	Reg Fee
LOAY DISTRICT				
Comm. Heracleo Alanao M ES	ARLENE S. FELISILDA	ALODIA M. CALUNSAG	MARY LEIZLE B. ALJO	1,257.14
Botoc ES	MARIA CECILIA G. LOZADA	CHARESE MAE S. AGUIPO	MARY LEIZLE B. ALJO	1,257.14
Candontol PS	FELICIANA A. JANUHAN	MARICEL M. WATE	MARY LEIZLE B. ALJO	1,257.14
Concepcion ES	EMILDA C. BALBIN	MARILOU W. BELLEZAS	MARY LEIZLE B. ALJO	2,057.14
	VERONICA G. JAPSON			
Las Salinas ES	TEMOTEO P. MONTOYO	CHARESE MAE S. AGUIPO	MARY LEIZLE B. ALJO	1,257.14
Sagnap ES	EDSIL C. LAWAGON	ALODIA M. CALUNSAG	MARY LEIZLE B. ALJO	1,257.14
Spp Jose A. Clarin Mem S	GEDION A. TEJANO	MARILYN JASMIN T. MAHINAY	MARY LEIZLE B. ALJO	1,657.16
Tambangan ES	FELICIANA A. JANUHAN	JENNIFER B. PACIMOS	MARY LEIZLE B. ALJO	857.14
Tangcasan Norte ES	LUISA B. DATOY	MARILOU W. BELLEZAS	MARY LEIZLE B. ALJO	1,257.14
Tayong ES	NILO P. SOLIS	RAMON B. SOLIS III	MARY LEIZLE B. ALJO	1,257.14
Tocdog ES	MARILYN B. SALINGAY	RAMON B. SOLIS III	MARY LEIZLE B. ALJO	1,257.14
Villalimpia ES	FELY A. PAMAYLAON	JENNIFER B. PACIMOS	MARY LEIZLE B. ALJO	1,257.14
Hinawanan NHS	GLICERIO T. RAYA	STEPHEN A. SABANA	MARY LEIZLE B. ALJO	1,657.15
Loay Nhs C/O Hinawanan NHS	FRANCISCA A. RABON	JANETH C. SARIGUMBA	MARY LEIZLE B. ALJO	1,657.15
PANGLAO DISTRICT				
Balicasag ES	VIBETH BULACAN	HARVEY A. COTO	ESTRELLA M. BALO	1,661.52
Bil-isán ES	MA. ALDA S. HORMIGUERA	HASMIN A. COLOSCOS	ESTRELLA M. BALO	1,661.54
Bolod ES	MARCIAL C. SOSOBAN	MARILOU S. LAURON	ESTRELLA M. BALO	1,661.54
Danao ES	REMIGIO A. ARAÑA	MAYFLEUR U. CIRUJALES	ESTRELLA M. BALO	1,661.54
Doljo ES	LOURDES A. BONGAY	MARITES G. ROLLIN	ESTRELLA M. BALO	1,661.54
Libaong ES	KARLYL C. RUIZ	PRIMA B. GAHIT	ESTRELLA M. BALO	1,661.54
Looc ES	HIPOLITO M. GUIRIT	FIEL ANGELIE ARBUYES	ESTRELLA M. BALO	1,661.54
Lourdes ES	GALICANO T. ALQUEZA	CAROLYN G. CLOMA	ESTRELLA M. BALO	1,661.54
Panglao Central East ES	KAREN A. BAILO	BRYAN PINAT	ESTRELLA M. BALO	1,661.54
Panglao Central ES	ESTRELLA I. PELIÑO	FLORA MAY D. FUDERANAN	ESTRELLA M. BALO	1,661.54
Tangnan ES	JANNETH L. TUMANDA	MA. FE ROSARIO S. ONCOG	ESTRELLA M. BALO	1,661.54
Tawala ES	GLECER C. BONGO	VICTORIA P. NISTAL	ESTRELLA M. BALO	1,661.54
Felix E. Bompat High School	JEMBOY A. VALLOSO	NAOMI V. TUYOR	ESTRELLA M. BALO	1,661.54



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CPG DISTRICT				
Pres. CPG CES	CHRISTOPHER S. BAMBA	MELISA E. GARCIA	JOAN E. BARRIENTOS	1,672.73
Aguining ES	REMELIA S. BALBUENA	CHERYL AMPOLOQUIO	JOAN E. BARRIENTOS	1,672.73
Basiao ES	DIOMAX CASIMILLO	JACINTO MONTALBO JR.	JOAN E. BARRIENTOS	1,272.73
Baud ES	MIRA LUZ MENDEJA	JACINTO MONTALBO JR.	JOAN E. BARRIENTOS	1,272.73
Bayog ES	MARIANNE Y. TUYOR	LENDELL DURAN	JOAN E. BARRIENTOS	1,272.73
Bogo ES	ROMULO BAUTISTA	JORALYN D. OLOJAN	JOAN E. BARRIENTOS	1,272.73
Bonbonon ES	RACHEL G. AMONSOT	GRELly JANE L. ZAPANTA	JOAN E. BARRIENTOS	1,272.73
Butan ES	WILMA M. MACUA	MARIBEL M. LOFRANCO	JOAN E. BARRIENTOS	1,672.73
Campamanog ES	PRINCESS CHERRYLENE GALO	CRISTINE T. CABRILLOS	JOAN E. BARRIENTOS	1,672.73
Canmangao ES	VERGENIA AMBA	MICHELLE C. ROSALES	JOAN E. BARRIENTOS	1,272.73
Gaus ES	CHEN-CHEN S. VENCILAO	SHARON MARFE	JOAN E. BARRIENTOS	1,272.70
Kabangkalan ES	JOSEFINA P. DALANGIN	DIANE BALAGOSA	JANETH B. GALUPO	1,266.67
Lapinig ES	ERLO C. DELDA	JESSA BADIANG	JANETH B. GALUPO	1,266.67
Lipata ES	LORNA E. COSTLLAS	YVONNE REMORERAN	JANETH B. GALUPO	1,266.67
Popoo ES	REYMOND D. GUZMAN	JORALYN D. OLOJAN	JANETH B. GALUPO	1,266.67
Saguise ES	LUCILE S. ACLAO	GRELly JANE L. ZAPANTA	JANETH B. GALUPO	1,266.67
San Jose IS(Elem)	FRANCISCO A. PADILLO	NOEL T. GARCIA	JANETH B. GALUPO	866.67
San Vicente ES	TEODORA E. DAITOL	LENDELL DURAN	JANETH B. GALUPO	1,266.67
Sto. Rosario IS(Elem)	LOURDES DAGA-AS	JENELYN E. MABOLOC	JANETH B. GALUPO	866.67
Tilmo ES	NENITA L. OTERO	DIANE BALAGOSA	JANETH B. GALUPO	1,266.67
Tugas ES	MARK ALVIN M. NAMIT	YVONNE REMORERAN	JANETH B. GALUPO	1,266.67
Tugnao ES	MARIFE CADELINA	MICHELLE C. ROSALES	JANETH B. GALUPO	1,266.67
Villa Milagrosa ES	CIRILO A. ORENDAIN	JEAN S. TIMARIO	JANETH B. GALUPO	1,666.63
Basiao HS	ESTRELLA YANA	GENEVIEE MAHINAY	CRISTOPHER B. ARANGCON	1,700.00
Bonbonon HS	TEOFILO S. CUTOR	GRACE NICA B. PUERTOS	CRISTOPHER B. ARANGCON	1,700.00
Campamanog HS	ROSSFRED LINGGANAY	ANALIZA L. VALMORIA	CRISTOPHER B. ARANGCON	1,700.00
Juanito-Paula Cruse HS	MARTHA NINA CUTARAN	SHARON MARFE	CRISTOPHER B. ARANGCON	1,300.00
Mayor Inocencio B. Mendez HS	BOBBY MONTES	MELCHOR ATTO	CRISTOPHER B. ARANGCON	1,700.00
San Jose IS	FRANCISCO A. PADILLO	NOEL T. GARCIA	CRISTOPHER B. ARANGCON	900.00
Sto. Rosario HS	LOURDES DAGA-AS	JENELYN E. MABOLOC	CRISTOPHER B. ARANGCON	900.00
Lapinig JHS	ERNALYN DELDA	JESSA BADIANG	CRISTOPHER B. ARANGCON	1,300.00

SDO PERSONNEL:	
GABINA F. LADARAN, CPA	GWYNNE MARI M. BADAD
DIANE CICELY A. JEMINEZ	JAYNE DENISE M. BADAD
KARL JOSEFF A. SARIGUMBA	GLENDA C. SALVACION
JOAN H. SERONDO	BLESS R. DAGONDON
MA. FRITZIE A. LUNGAY	MARK ANGELO SALAMANCA
ADELENE GRACE P. MENDE	
JEBERLY G. LOPOS	
LOIDA S. GAUDICOS	
MARICHU S. NOCULAN	
SINFORIANO f. BLANCO JR.	