



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division
Superintendent

July 13, 2026

DIVISION MEMORANDUM
No. 430 s, 2026

**INSTALLATION OF GEOSCHOOL SIGNAGES/MARKERS IN PREPARATION FOR THE
BOHOL UNESCO GLOBAL GEOPARK REVALIDATION**

TO: Assistant Schools Division Superintendents

Chiefs, CID and SGOD

Education Program Supervisors

Public Schools District Supervisors/Acting PSDSs

Public and Private Senior High School Heads

All Others Concerned

1. In preparation for the upcoming **Bohol UNESCO Global Geopark Revalidation** scheduled on the **first week of August 2026**, all identified GeoSchools within the division are hereby directed to procure and permanently install their official GeoSchool Signage/Marker. These markers serve as vital field indicators highlighting our schools' active participation in heritage preservation, geological education, and eco-tourism awareness, which will be strictly scrutinized during the validation process. All installations must be completed **on or before July 31, 2026**.
2. To facilitate uniform design standards and proper financial administration, the procurement of these signages shall be guided by the following protocols:
 - **Funding Sources:**
 - **Public GeoSchools:** Expenses incurred shall be charged against the school's Maintenance and Other Operating Expenses (MOOE) allocation.
 - **Private GeoSchools:** Expenses incurred shall be charged against the Special Education Fund (SEF), subject to local government coordination.
 - **Authorized Printing Providers:** For strict uniformity in layouts, color specifications, and dimension standards, schools may coordinate directly with any of the following identified printing shops in Tagbilaran City:
 - Ads N Prints – Cellphone No.: 0995-654-6094
 - Armode Graphic Design – 1F JH Valdemon, CPG North Avenue (beside Oro Holiday) | Cellphone No.: 0961-803-2103
3. To ensure administrative seamlessness for specific private institutions, the respective Public Schools District Supervisors (PSDSs) are tasked to personally oversee, follow



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up, and facilitate the procurement and installation processes on behalf of the following campuses:

- **PSDS of Baclayon:** To facilitate on behalf of **Immaculada High School of Baclayon, Bohol, Inc.**
 - **PSDS of Maribojoc:** To facilitate on behalf of **Saint Vincent Institute Institute of Maribjoc, Inc.**
4. Upon successful mounting of the signage at the school's main entrance or prominent facade, School Heads—through their respective PSDSs—must submit photo documentation of the completed installation to the Division Geopark Coordinator on or before **August 3, 2026**. All fiscal transactions must strictly adhere to standard government accounting and auditing regulations.
5. Immediate dissemination of and strict compliance with this Memorandum is directed.


FAY C. LUAREZ EdD, PhD TM, CESO V
Schools Division Superintendent 