



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

Office of the Schools  
Division Superintendent

**OFFICE MEMORANDUM**  
**SGOD/CID-2026-26**

**TO : Chiefs of Functional Divisions (SGOD & OIC-CID)**  
**Section and Unit Heads**  
**All Concerned Personnel**

**FROM : FAY C. LUAREZ EdD, PhDTM, CESO V**  
**Schools Division Superintendent**

**DATE : June 22, 2026**

**SUBJECT : CORRIGENDUM TO DIVISION MEMORANDUM DATED JUNE 4, 2026 (TERMINATION OF ALTERNATIVE WORK-FROM-HOME ARRANGEMENTS FOR SCHOOL-BASED PERSONNEL AND GUIDELINES FOR SDO FRIDAY WFH ARRANGEMENTS)**

Please be advised of this Corrigendum to Division Memorandum No. 353, dated June 4, 2026. Following the official resumption of classes on June 8, 2026, this Office hereby rectifies the previous directives to formalize the termination of all alternative Work-From-Home (WFH) arrangements for all school-based personnel, **while explicitly excluding SDO personnel from this implementation.**

For the Schools Division Office (SDO) personnel status of Alternative Work Arrangements, please be guided by the following updated provision:

- The **WFH arrangement every Friday remains effective** for SDO-based personnel.
- This schedule will continue to be observed until such time that the Central Office issues a subsequent memorandum explicitly lifting the 4-day onsite / 1-day WFH work week.

To guarantee public service continuity and strict accountability during SDO Friday WFH schedules, all Chiefs of Functional Divisions, Section Heads, and Unit Heads are directed to:

- Provide clear, measurable, and specific deliverables for your personnel to accomplish during their WFH activity.
- Review, evaluate, and monitor outputs every **Monday** immediately following the WFH day.
- Implement strict oversight to ensure that **no routinary or essential services are disrupted**. Core division functions must be properly and efficiently delivered to our stakeholders at all times.

For strict compliance.