



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

**OFFICE MEMORANDUM
2026-23**

TO : All Concerned Personnel

**FROM : FAY C. LUAREZ EdD, PhD.TM, CESO V
Schools Division Superintendent**

**SUBJECT : ATTENDANCE TO THE GSIS ORIENTATION FOR AGENCY
AUTHORIZED OFFICERS (AAOs) AND ERF HANDLERS**

DATE : June 9, 2026

The Government Service Insurance System (GSIS) will conduct a Orientation for Agency Authorized Officers (AAOs) and Electronic Remittance File (ERF) handlers on **June 16, 2026**, to start at **8:00 A.M. at the Reyna's the Haven and Gardens**, Tagbilaran City.

This activity aims to update and equip our focal personnel with the necessary guidelines, system updates and streamlined processes involved in handling GSIS remittance, member loan approvals and data management.

The targeted participants for this orientation are the identified personnel from the Implementing Unit Schools and from Administrative Services – Payroll Unit hereto attached for reference.

Please arrive at the venue 15 minutes before the scheduled start time. This notice serves as your official travel order.

Traveling expenses and other incidental expenses relative to the attendance of school-based participants shall be charged against local school funds/MOOE, while SDO personnel expenses shall be charged against SDO funds, subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of and strict compliance with this Memorandum is directed.


FAY C. LUAREZ EdD, PhD.T.M., CESO V
Schools Division Superintendent

FCL/EAO/fina



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 Deped Tayo Bohol Division



LIST OF PARTICIPANTS

NO	STATION/SCHOOL	NAME
1	Aguining National High School	NORMA Y. COQUILLA
2	Biking Technical Vocational High School	MARION M. GAPAS
3	Bilar National High School	CORNELIA G. LADARAN
4	Cabilao National High School	ROSALYN S. PADILLA
5	Calape National High School	ANA KARLA R. CUBELO
6	Camambugan National High School	THERESSE JEAN F. CURIBA
7	Cangawa National High School	JUDELYN V. CENIZA
8	Catungawan National High School	ALEJANDRO QUIJANO III
9	Clarin School of Fisheries	CHERYL D. JALA
10	Cong. Pablo Malasarte National High School	LESTER BULALA
11	Danao National High School	MARY MAE S. CEMPRON
12	Faraon National High School	MICHELLE S. TADLE
13	Francisco L. Adlaon High School	JESSE D. ALIMPOLOS
14	Hanopol National High School	FE CORAZON MANLANGIT
15	Lila National High School	MARBIE D. ADIONG
16	Loboc National High School	DELIA B. AGUINSATAN
17	Lourdes National High School	EUGENE FLORES
18	Nahawan National High School	WILMA A. DICHOS
19	Pagnitoan National High School	ROCHELLE M. VILLAPAZ
20	Pangangan National High School, Main	MA. WENIZA H. CORCELES
21	Pilar Technical Vocational High School	GRACE MARI S. CELIS
22	Policronio S. Dano Sr. High School	CHRISTINE GRACE C. SUANO
23	San Agustin National High School	RHYS RYAN D. SANIEL
24	San Isidro National High School, San Isidro	VINCENT LOUIE B. PONTE
25	San Pascual National Agricultural High School	ESTRELLA C. AVENIDO
26	San Roque National High School, Albuquerque, Bohol	JASMAINE A. ANDAL
27	San Roque National High School, Mabini, Bohol	EVELYN OLAIVAR
28	Sierra Bullones Technical Vocational High School	JUCEL P. SALCES
29	Sikatuna National High School	ALDA S. TUBA
30	Tabuan National High School	LORRAINE A. TADO
31	Tagum Sur National High School	LEIZL ANNE T. CAJES
32	Tubigon West National High School	JOHN KENNETH A. TEMPLADO
33	Tulang National High School (Getafe High School)	MARY IVY R. CALUMBA
34	Ubay National Science High School	TERESITA B. CALONIA
35	Valencia Technical Vocational High School	LIEZEL B. SALVACION
36	Zosimo A. Gulle Memorial National High School	ROSEMARIE C. EVARDO
37	Divison Office	ALBUTRA, FERMIN M
38	Divison Office	FOSTANES, NICANORA GRETLI S
39	Divison Office	ANDING, RITCHIE E
40	Divison Office	PLATINO, FELIPE B. JR.
41	Divison Office	BOLASCO, SIMON D
42	Divison Office	LAGRADA, HENGIE H
43	Divison Office	FULLANTE, JERSON G
44	Divison Office	CASTILLON, MARIETTA D
45	Divison Office	LABORTE, MARIENNE