



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Bohol

**Office of the Schools Division
Superintendent**

May 28, 2026

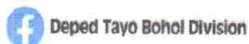
DIVISION MEMORANDUM
MLC-2026- 60

**MONTHLY SCHEDULE OF SCHOOL HEALTH SECTION PERSONNEL IN THE
SCHOOLS DIVISION OFFICE CLINIC FOR THE MONTH OF JUNE 2026**

To: School Governance and Operations Division
School Health Section Personnel
All other concerned

1. To ensure continuous delivery of health services and proper coordination of school health programs, this office hereby establishes the **monthly duty schedule of School Health Section Personnel** assigned at the Schools Division Office (SDO).
2. Duties and Responsibilities
 - a. Attend to walk-in clients and health-related concerns.
 - b. Provide basic medical and dental services as needed.
 - c. Coordinate with schools regarding health programs and emergencies.
 - d. Maintain records and submit required reports.
 - e. Ensure cleanliness and readiness of the clinic/health office.
3. Personnel assigned shall report to the SDO during official working hours. Any changes in the schedule must be approved by the immediate supervisor. A copy of the **Schedule of Duty for the month of JUNE 2026** is attached in this memo for reference.
4. This memorandum shall serve as **Travel Order**. Travel and other incidental expenses shall be charged from **MOOE** or **local funds** subject to usual accounting and auditing rules and regulations.
5. For dissemination and strict compliance.


FAY C. LUAREZ MD, PhD. TM, CESO V
Schools Division Superintendent



Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.: (038) 411-2544
email Address: deped.bohol@deped.gov.ph
www.depedbohol.org

**MONTHLY SCHEDULE OF REGISTERED GUIDANCE COUNSELOR IN THE SCHOOL DIVISION
OFFICE FOR THE MONTH OF JUNE 2026 — EVERY MONDAY ONLY.**



DATE	NAME OF PERSONNEL
June 01, 2026	Posadas, Loyda S. Vallecer, Flordeliza A.
June 08, 2026	Ay-ad, Vina Rose D. Olandria, Eden Joy P.
June 15, 2026	Cabacog, Pete M. Renegado, Hector J.
June 22, 2026	Posadas, Loyda S. Vallecer, Flordeliza A.
June 29, 2026	Ay-ad, Vina Rose D. Olandria, Eden Joy P.

**MONTHLY SCHEDULE OF REGISTERED GUIDANCE COUNSELOR IN THE SCHOOL DIVISION
OFFICE FOR THE MONTH OF JULY 2026 — EVERY MONDAY ONLY.**

DATE	NAME OF PERSONNEL
July 06, 2026	Cabacog, Pete M. Renegado, Hector J.
July 13, 2026	Posadas, Loyda S. Vallecer, Flordeliza A.
July 20, 2026	Ay-ad, Vina Rose D. Olandria, Eden Joy P.
July 27, 2026	Cabacog, Pete M. Renegado, Hector J.

**MONTHLY SCHEDULE OF REGISTERED GUIDANCE COUNSELOR IN THE SCHOOL DIVISION
OFFICE FOR THE MONTH OF AUGUST 2026 — EVERY MONDAY ONLY.**

DATE	NAME OF PERSONNEL
August 03, 2026	Posadas, Loyda S. Vallecer, Flordeliza A.
August 10, 2026	Ay-ad, Vina Rose D. Olandria, Eden Joy P.
August 17, 2026	Cabacog, Pete M. Renegado, Hector J.
August 24, 2026	Posadas, Loyda S. Vallecer, Flordeliza A.
August 31, 2026	Ay-ad, Vina Rose D. Olandria, Eden Joy P.