



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools
Division Superintendent

June 24, 2026

DIVISION MEMORANDUM

No. **395**, s. 2026

**SUBMISSION OF GAD ACCOMPLISHMENT REPORT
JANUARY 2026 TO JUNE 2026**

To: Assistant Schools Division Superintendents
CID & SGOD Chiefs
PSDSs/APSDSs
District GAD Coordinators
Public Elementary & Secondary Principals/School Heads
All Others Concerned

1. Rationale and Legal Basis

Pursuant to **DepEd Order No. 63, s. 2012** titled "*Guidelines on the Preparation of Gender and Development (GAD) Plans, Utilization of GAD Budgets and Submission of Accomplishment Reports*", and in compliance with the Magna Carta of Women, this Office mandates the submission of the Mid-Year GAD Accomplishment Report. This tracking ensures that all schoolwide and district-level implemented programs, projects, and activities (PPAs) are properly aligned with the PCW-endorsed DepEd GAD Plan and effectively address gender issues within the division.

2. Coverage and Reporting Period

All district GAD Coordinators shall consolidate and submit the GAD Accomplishment Report covering all GAD-related activities conducted from January 2026 to June 2026.



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3. Content, Requirements, Template, and Mode of Submission of the Report

- a. GAD Activity Design
- b. Accomplishment Report (Annexed)
- c. photos evidencing the conduct of the activity


Reports must strictly utilize the standard **GAD Accomplishment Report Template**. The report must be prepared by the District GAD Coordinator and officially approved/signed by the Public Schools District Supervisor (PSDS). All consolidated district reports must be submitted at <https://bit.ly/4eYvOIA> on or before **June 30, 2026**. Use your official DepEd email to access the Google Drive folder. The GAD Accomplishment Report Template can be downloaded at <https://bit.ly/4fYAZmw>.

4. Costing and Fund Utilization Guidelines

District GAD Coordinators are reminded to strictly adhere to the allowed (Item 5a) and prohibited (Item 5b) expenditures under DepEd Order No. 63, s. 2012.

5. Compliance

Immediate dissemination of and strict compliance with this Memorandum is directed. Non-submission or late submission may affect the Division's evaluation and consolidation of the overall GAD report for submission to the Regional Office.


FAY C. LUAREZ, EdD, PhD TM, CESO V
Schools Division Superintendent



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GENDER AND DEVELOPMENT (GAD) ACCOMPLISHMENT REPORT
 JANUARY 2026 TO JUNE 2026

Name of School:		Annual GAD Budget:	
District:			

GAD Mandate/ Gender Issue (1)	Cause of the Gender Issue (2)	GAD Result Statement/ GAD Objective (3)	Relevant Agency/MFO/ PAP (4)	GAD Activity (5)	Performance Indicators and Target (6)	Actual Results/ Outputs/ Outcomes (7)	Total Approved Budget (8)	Actual Cost/ Expenditures (9)	Variance/ Remarks (10)
Client-Focused									
Organization-Focused									
TOTAL							xxx	xxx	
Prepared by:				Approved by:				Date: (day/month/year)	
_____ District GAD Coordinator				_____ Public Schools District Supervisor					

Guide in Completing the GAD Accomplishment Report Template

Column 1: Gender Issue / GAD Mandate

This column lists the gender issues and/or GAD mandates identified in the year's GAD Plan and Budget (GPB). Gender issues and GAD mandates and commitments that were not previously identified in the GPB but were addressed or implemented by the district/school shall also be reflected.

Column 2: Cause of the Gender Issue

This column lists the causes or reasons of the identified gender issues in the GPB.

Column 3: GAD Result Statement / GAD Objective

This column reflects the results/objectives that the district/school intended to achieve in relation to the GAD mandates and/or gender issues it commits to address in the GPB.

Column 4: Relevant Agency MFOs / PAPs

This column reflects the agency (DepEd) MFO's/PAPs relevant and appropriate to the gender issues and GAD mandate identified in Column 1 of the GPB.

Column 5: GAD Activities

This column enumerates the activities or interventions that were undertaken by the district/school in response to the identified gender issues, concerns, and GAD mandates. GAD activities not included in the endorsed GPB but implemented by the district/school shall also be reflected.

Column 6: Performance Indicators and Targets

This column lists the targets identified in the GPB that the district/school commits to achieving within a specific period.

Column 7: Actual Results

This column reflects all the results/outputs of the GAD activities that were conducted and/or implemented. It shall provide a description of the change that has occurred after implementing a particular GAD activity. The district/school must also indicate the accomplishment of previously identified targets.

Column 8: Total Approved Budget

This column reflects the school's approved total GAD budget.

Column 9: Actual Cost or Expenditure

This column shows the actual cost or expenditure in implementing the identified GAD activities of the GPB. To avoid double counting and attribution, the district/school shall provide a breakdown of the expenditure if necessary.

Column 10: Variance / Remarks

This column shall indicate any deviation from the identified results, activities, and targets. The reasons for the deviation, as well as the factors that have facilitated or hindered the implementation of the school's GPB, shall also be cited.