



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools
Division Superintendent

June 24, 2026

DIVISION MEMORANDUM

No. 391, s. 2026

**REITERATION OF SAFETY AND SECURITY MEASURES IN SCHOOLS PURSUANT TO
DEPED ORDER NO. 006, S. 2026**

To: Assistant Schools Division Superintendents
PSDSs/APSDSs
CID & SGOD Chiefs
Public Elementary & Secondary Principals/School Heads
All Others Concerned

1. In view of the recent unfortunate incident involving learners in another Schools Division and pursuant to DepEd Order No. 006, s. 2026 (Guidelines on Ensuring a Safe and Motivating Learning Environment), all public school heads are hereby directed to strengthen the implementation of school safety, learner protection, and security measures in their respective schools.
2. To ensure the safety and well-being of all learners, school heads, teaching personnel, and non-teaching personnel, shall undertake the following:
 - 2.1 Strengthen School Access Control and Visitor Management**
 - 2.1.1 Strictly regulate entry and exit points within the school premises.
 - 2.1.2 Require all visitors to register and secure visitor passes before entering the school grounds.
 - 2.1.3 Ensure that unauthorized persons are not allowed access to learners and classrooms.
 - 2.1.4 Maintain a visitor's logbook and designate personnel responsible for monitoring visitors.
 - 2.2 Conduct Inspection of Bags and Personal Belongings**
 - 2.2.1 Implement reasonable and non-discriminatory bag inspections at school entrances when warranted by security concerns.
 - 2.2.2 Remind learners and personnel that bringing firearms, bladed weapons, explosives, prohibited substances, and other dangerous objects inside school premises is strictly prohibited.



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- 2.2.3 Immediately confiscate prohibited items in accordance with existing DepEd policies and coordinate with law enforcement authorities when necessary.
- 2.3 Review and Update School Safety and Security Plans**
- 2.3.1 Review the School Safety Plan, Emergency Preparedness Plan, and Crisis Management Procedures.
- 2.3.2 Identify potential security risks and implement appropriate mitigation measures.
- 2.3.3 Ensure that emergency response protocols are known to all personnel.
- 2.4 Intensify Learner Rights and Protection Programs**
- 2.4.1 Strengthen anti-bullying, child protection, mental health, and violence prevention programs.
- 2.4.2 Conduct learner orientations on conflict resolution, responsible behavior, and reporting mechanisms.
- 2.4.3 Ensure that learners are aware of reporting channels for safety concerns.
- 2.5 Activate School Child Protection and Learner Rights Protection Mechanisms**
- 2.5.1 Ensure that the Child Protection Committee is functional and active.
- 2.5.2 Promptly act on reports involving violence, threats, bullying, harassment, possession of weapons, and other learner protection concerns.
- 2.5.3 Immediately report serious incidents to the Schools Division Office through the prescribed reporting mechanisms.
- 2.6 Strengthen Guidance and Counseling Services**
- 2.6.1 Conduct risk assessment and intervention for learners exhibiting behavioral concerns.
- 2.6.2 Endeavor to provide counseling and psychosocial support services to learners requiring assistance.
- 2.6.3 Engage parents and guardians in addressing learner behavioral concerns through parent-teacher conference.
- 2.7 Strengthen Coordination with Parents, Barangay Officials, and Law Enforcement Agencies**
- 2.7.1 Establish regular coordination with local authorities regarding school safety concerns.
- 2.7.2 Encourage parents and guardians to monitor the behavior and welfare of their children.
- 2.7.3 Report threats or security concerns immediately to appropriate authorities.




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- 2.8 **Ensure Functionality of Security Facilities and Equipment**
 - 2.8.1 Inspect school fences, gates, locks, lighting systems, and CCTV cameras, where available.
 - 2.8.2 Immediately address security vulnerabilities within the school premises.
 - 2.8.3 Designate personnel responsible for daily monitoring of school security.
- 2.9 **Conduct Safety Awareness and Emergency Drills**
 - 2.9.1 Regularly conduct emergency drills and safety orientations.
 - 2.9.2 Orient learners and personnel on emergency response procedures during security incidents.
3. Further, School Heads are required to:
 - 3.1 Report immediately any threat, possession of weapons, violent behavior, gang-related activity, or other security incident.
 - 3.2 Maintain confidentiality and observe due process when handling learner-related incidents
 - 3.3 Conduct a school-wide risk assessment.
 - 3.4 Include safety and security as a standing agenda item during School Governing Council, PTA, and faculty meetings.
 - 3.5 Strengthen monitoring of isolated areas, comfort rooms, vacant classrooms, and school perimeters.
4. These provisions are consistent with the objectives of DepEd Order No. 006, s. 2026 to protect learners from bullying, violence, abuse, and other learner rights and protection concerns while maintaining a safe and motivating learning environment.
5. Immediate and strict compliance with this Memorandum is directed.


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