



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 309, s. 2026

May 12, 2026

**CHANGE OF VENUE FOR THE RED CROSS YOUTH INSTRUCTORS TRAINING
COURSE 2026**

To: **Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors/OIC PSDS
Secondary School Heads
All Others Concerned**

1. This is to disseminate the communication from Dir. Jessa Christie A. Tajale, President-Chapter Youth Council, Philippine Red Cross, Bohol dated May 12, 2026, **informing the change of venue** for the upcoming Youth Instructors Training Course 2026 scheduled this May 15-25, 2026 **from Cogon National High School to Dr. Cecilio Putong National High School-Senior High School Cabawan Campus.**
2. For further information, kindly read the attached communication.
3. For guidance and information.


FAY C. LUAREZ EdD, PhD TM, CESO V
Schools Division Superintendent



PHILIPPINE RED CROSS
Red Cross Youth Bohol
CHAPTER YOUTH COUNCIL

Mailing Address: 0052 Marapao St.,
Poblacion 3, Tagbilaran City, Bohol
Telephone No.: (038) 427 2174
Email Address: bohol@redcross.org.ph
Website: www.redcross.org.ph

May 12, 2026

Dr. Fay C. Luarez, CESO VI
Schools Division Superintendent
DepEd Bohol Division
Member, Board of Directors, PRC - Bohol Chapter

SUBJECT: REQUEST FOR ENDORSEMENT AND ACKNOWLEDGMENT OF CHANGE OF VENUE FOR THE YOUTH INSTRUCTORS TRAINING COURSE 2026

Dear **Dr. Luarez,**

Greetings in humanity!

In support of the implementation of **DepEd Memorandum No. 268, s. 2026**, released last April 27, 2026, we respectfully request an endorsement and formal acknowledgment from your good office regarding the change of venue for the upcoming Youth Instructors Training Course (YITC).

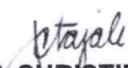
Originally, the activity was scheduled to be conducted at Cogon National High School. However, due to logistical and operational considerations, the venue has been transferred to **Dr. Cecilio Putong National High School – Senior High School Cabawan Campus.**


In line with this, we humbly seek your office's **endorsement** recognizing the said change of venue to ensure proper coordination, documentation, and dissemination of information to all concerned participants and stakeholders.

Your support will help ensure the success of this activity and contribute to shaping empowered youth leaders who are ready to serve their communities.

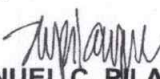
Should you wish to extend your support or require further information, you may contact Ms. Junita Rose S. Ruiz at 09461133215 or Ms. Jessa Christie A. Tajale, Chapter Youth Council (CYC) President thru 9614100415. You may also reach us via email at redcrossyouthbohol@gmail.com.

Respectfully yours,


DIR. JESSA CHRISTIE A. TAJALE
President – Chapter Youth Council
Philippine Red Cross – Bohol Chapter


JUNITA ROSE S. RUIZ, LPT
Chapter Service Representative - RCY
Philippine Red Cross – Bohol Chapter

Noted by:


EMMANUEL C. PILAYRE, REA
Chapter Administrator
Philippine Red Cross – Bohol Chapter

Received by:
Signature:
Date: