



Republic of the Philippines
Department of Education
REGION VII, CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

April 13, 2026


DIVISION MEMORANDUM
MLC-2026- 37

TO: Members of the Working Committees, Division Summit of Secondary School Heads

FROM: FAY C. LUAREZ EdD, PhD TM, CESO VI
Schools Division Superintendent

SUBJECT: One-Day Meeting and Planning of the Working Committees for the Division Summit of Secondary School Heads

1. In preparation for the upcoming Division Summit of Secondary School Heads, a one-day meeting and planning activity will be conducted to ensure the smooth implementation and success of the said event.
2. All designated members of the Working Committees are hereby requested to attend the meeting with the following details:
Date: **April 14, 2026**
Time: **8:00AM to 5:00PM**
Venue: **Reynas The Haven & Restaurant**
3. The activity aims to:
 - a. Finalize the program of activities;
 - b. Clarify roles and responsibilities of each committee;
 - c. Review logistical and administrative requirements; and
 - d. Address other concerns relative to the conduct of the summit.
4. Participants are expected to come prepared with necessary documents, proposed plans, and updates relevant to their respective committee assignments.
5. Travel and other incidental expenses of the participants shall be charged against school MOOE, subject to existing accounting and auditing rules and regulations.
6. This memorandum shall serve as Travel Order.
7. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


FAY C. LUAREZ EdD, PhD TM, CESO VI
Schools Division Superintendent



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ANNEX A

WORKING COMMITTEES

No.	Name of School Head	School
1.	Elvira I. Jabonillo	Baclayon National High School
2.	Ma. Robilla O. Espejo	Biking Tech Voc High School
3.	Daisy A. Grafil	Catungawan National High School
4.	Marie Madilyn Bautista	Danao National High School
5.	Marilou L. Arbasto	Quezon High School
6.	Florenda R. Racaza	Tabuan National High School
7.	Martin C. Ramis	Sierra-Bullones Tech Voc High School
8.	Arlan S. Coscos	Clarin National School of Fisheries
9.	Arturo Gonzaga	Pangangan National High School