



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools Division Superintendent**

April 22, 2026

DIVISION MEMORANDUM  
No. 259 s. 2026

**ADDENDUM TO DIVISION MEMORANDUM NO. 252 S. 2026, RE BAC  
CONFERENCE ON REPUBLIC 12009: PROCUREMENT, MARKET  
SCOPING AND SUBMISSION OF PROPOSALS BY END-USERS IN  
SUPPORT OF COA COMPLIANCE AND AUDIT OBSERVATION  
MEMORANDA (AOM)**

TO: Assistant Schools Division Superintendents  
Chiefs, CID/SGOD  
Education Program Supervisors  
All Others Concerned

1. In reference to the previously issued Division Memorandum regarding the conduct of **BAC Conference on Republic 12009: Procurement, Market Scoping and Submission of Proposals by End-Users in Support of COA Compliance and Audit Observation Memoranda (AOM)**, this memorandum is issued to further clarify the funding source of traveling expenses, meals and snacks.
2. Meals and snacks shall be charged to Division MOOE while travelling and other incidental expenses of School Heads and Administrative Officer shall be charged against their respective School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
3. This Memorandum serves as Travel Order.
4. All other provisions stipulated in Division Memorandum No. 252 s. 2026 shall remain in effect.
5. Immediate dissemination and strict compliance of this Memorandum is directed.

  
**FAY C. LUAREZ EdD, PhD TM, CESO VI**  
Schools Division Superintendent

SDS/CID/GPM



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