



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

March 31, 2026

**OFFICE MEMORANDUM**  
**OSDS / CID / SGOD-2026- 16**

**TO:**

Lope S. Hubac – Representative of SDS/ASDS and BAC Chairman  
Marina H. Bernasor – SGOD Chief Representative  
Evelyn Codilla – OIC, CID Chief  
Fermin M. Albutra – Administrative Officer V  
Gabina F. Ladaran – Division Accountant  
Lilian M. Baloria – Property and Supply Officer  
Atty. Jessie Fuentes – Legal Officer  
Division Physical Facilities Engineers  
Julie Ann Kristie A. Redillas – Budget Officer  
Victoriano C. Cimeni – Cashier  
Felipe B. Plantino Jr. – DPSU Head  
Pablito D. Villalon – Head, BAC Secretariat  
Marie Christianie C. Agang – Provident Fund Bookkeeper  
Karl Joseff A. Sarigumba – Trust Fund In-Charge  
Jeberly G. Lopus – Head, Internal Audit Section  
Iris Finalyn Ancog – Representative, Procurement Management Unit  
Wee Villaver – Representative, Procurement Management Unit

**SUBJECT: Commission on Audit Exit Conference for Calendar Year (CY) 2025**

1. Please be informed that the Commission on Audit (COA) Exit Conference for the audit of Calendar Year 2024 will be held on Monday, April 8, 2026, from 9:00 AM to 5:00 PM at the Office of the Schools Division Superintendent, Division of Bohol.
2. During the conference, Audit Observation Memoranda (AOMs) issued to the office will be discussed. Responses and comments from the concerned offices will be presented and considered for inclusion in the Audit Management Letter.
3. Attendance of all concerned personnel is hereby required.

  
**FAY C. LUAREZ** EdD, PhD, TM, CESO VI  
Schools Division Superintendent 



Address: 0050 Lino Chatto Drive Barangay Cogon  
Tagbilaran City, Bohol  
Telephone No. (038)411-2544  
Email Address: deped.bohol@deped.gov.ph



REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON AUDIT**  
**REGIONAL OFFICE NO. VII**  
**National Government Audit Sector**  
**Audit Group NGAS – 5, Education and Employment**  
**Office of the Auditor – Audit Team No. 16**  
COA Bohol Provincial Satellite Auditing Office, Tagbilaran City, Bohol

March 30, 2026

**DR. FAY C. LUAREZ, CESO VI**  
Schools Division Superintendent  
Department of Education  
Division of Bohol  
Tagbilaran City, Bohol

Dear Dr. Luarez:

Please be informed that the Audit Team is about to conclude the audit of the operations of the Department of Education, Division of Bohol, for Calendar Year (CY) 2025.

In this regard, the Audit Team respectfully requests the conduct of an Exit Conference on Wednesday, April 8, 2026, from 9:00 AM to 5:00 PM at the Office of the Schools Division Superintendent, Division of Bohol, with the participation of the following officials and personnel, as well as other officers whose attendance you may deem necessary:

1. Dr. Eduardo A. Ompad - Asst. Schools Division Superintendent/ BAC Chairman
2. Dr. Wilfreda O. Flor - SGOD Chief
3. Dr. Evelyn H. Codilla - OIC-CID Chief
4. Fermin M. Albutra – Administrative Officer V
5. Gabina F. Ladaran, CPA - Division Accountant
6. Lilian M. Baloria – Property and Supply Officer
7. Atty. Jessie A. Fuentes - Legal Officer
8. Division Physical Facilities Engineers
9. Julie Ann Kristie A. Redillas - Budget Officer
10. Victoriano C. Cimeni - Cashier
11. Felipe B. Platino, Jr. – DPSU Head
12. Pablito D. Villalon – Head, BAC Secretariat
13. Marie Christianie C. Agang-ang - Provident Fund Bookkeeper
14. Karl Joseff A. Sarigumba - ADAS III/ Trust Fund In-charge
15. A representative from the Procurement Management Unit (PMU)

During the conference, the Audit Team will discuss the Audit Observation Memoranda (AOMs) for the CY 2025 audit and receive Management's comments for incorporation into the Management Letter. For those who may not be able to attend the conference in person, participation via Microsoft Teams will be available. The meeting link will be sent accordingly.

Thank you for your usual cooperation.

Very truly yours,

COA Signed  
2026-03-30  
14:53:56

**RUBY LEE C. BELANDRES**  
State Auditor V  
Supervising Auditor

