



Republic of the Philippines
Department of Education
 Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM

MLA-2026- 34

TO : Assistant Schools Division Superintendent
 Chief, CID and SGOD
 All Others Concerned

FROM : **FAY C. LUAREZ, EdD, PhD-TM, CESO VI**
 Schools Division Superintendent

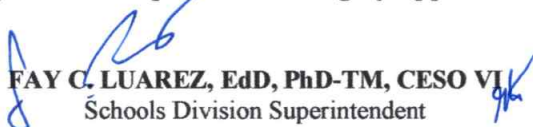
SUBJECT: Segregation, Delivery, Retrieval and Packing of ALS A&E Test Materials and
 Monitoring of the ALS A&E Test Administration.

DATE : March 26, 2026

1. Please be informed that the segregation, delivery, retrieval, and packing of ALS A&E Test Materials, including the monitoring of the ALS A&E Test administration, are scheduled on the following dates:

Segregation (March 26, 2026)	Delivery (March 28, 2026)	Monitoring (March 29, 2026)	Retrieval and Repacking (March 30-31, 2026)
Vicente Ebojo Jr.	Elizabeth Pido- DTC	BEA-Test Monitor	Elizabeth Pido- DTC
Joey Lagrada	Vicente Ebojo Jr.	Regional Testing Coordinator	Vicente Ebojo Jr.
Karl Joseff Sarigumba	Joey Lagrada	Fay C. Luarez- SDS	Joey Lagrada
Ramil Cubello	Karl Joseff Sarigumba	Eduardo A. Ompad-ASDS	Karl Joseff Sarigumba
Judith Apale	Ramil Cubello	Elizabeth Pido- DTC	Jonathan Suan
		Judith Apale- Support Staff	Ganie Caliso
		Jaimie Palma- Support Staff	Ramil Cubello
		Mark Kim Banais-Support Staff	

2. To ensure the smooth and timely conduct of the test, this Office hereby creates committees composed of Division Office personnel to handle the segregation, delivery, and packing/repacking of test materials, as well as to monitor the administration of the ALS A&E Test. Likewise, retrieval committees are organized to collect the test materials from the Chief Examiners a day after the examination.
3. The above-mentioned personnel shall be entitled to **Compensatory Time Off (CTO)** for services rendered on Saturdays during the delivery and on Sundays during the monitoring of the ALS A&E Test.
4. Your continued support and cooperation are highly appreciated.


FAY C. LUAREZ, EdD, PhD-TM, CESO VI
 Schools Division Superintendent



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Deped Tayo Bohol Division

