



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools  
Division Superintendent

February 23, 2026

**DIVISION MEMORANDUM**

No. **148**, s. 2026

**UPDATED DESIGNATION OF DIVISION GAD FOCAL POINT SYSTEM**

To: Assistant Schools Division Superintendent  
Chief CID and SGOD  
Education Program Supervisors  
PSDS/APSDS  
Principals/School Heads  
Teachers and Non-Teaching Personnel  
All Others Concerned

1. Pursuant to Regional Memorandum No. 0137, s. 2026, this Division updates the composition of the Division GAD Focal Point System (GFPS) as prescribed by DepEd Order No. 32, s. 2017.

**GFPS Head/Chairperson** : **Dr. Fay C. Luarez**  
*Schools Division Superintendent*

**Technical Working Group Head** : **Dr. Eduardo A. Ompad**  
*Asst. Schools Division Superintendent*

**Members** : **Atty. Jessie A. Fuentes**  
*Attorney III/Division GAD Coordinator*

: **Chief CID**

: **Dr. Wilfreda O. Flor**  
*Chief, Governance & Operations*

: **Gabina F. Ladaran, CPA**  
*Accountant III*

: **Fermin M. Albutra**  
*Administrative Officer V*

: **Marina H. Bernasor**  
*Planning Officer*

Secretariat Head : **Dr. Marites M. Cimeni**  
*SEPS, HRD*

Monitoring & Evaluation : **Elizabeth J. Pido**  
*SEPS, SMME*





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2. As provided under DepEd Order No. 27, s. 2013, the functions of the GFPS are as follows:
  - a. Lead the gender mainstreaming in policies, plans and programs, projects, and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures, and programs based on priority thrusts, needs, and concerns of DepEd for its stakeholders, particularly students, teachers, and employees;
  - b. Analyze programs and projects using the *Harmonized GAD Guidelines for Programs and Projects* to determine their gender sensitivity;
  - c. Recommend formulation/revision of policies in advancing women's status and child protection;
  - d. Lead in the review and updating of sex-disaggregated data for the GAD database to serve as a basis for performance-based gender responsive planning;
  - e. Implement advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and generating support for GAD;
  - f. Identify gender issues arising from gender analysis and audit to serve as a basis for determining PPAs in the GAD Plan;
  - g. Prepare GAD plans and budgets and accomplishment reports, and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;
  - h. Ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
  - i. Recommend awards, recognition, and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities, and projects for GAD Focal Point members and other personnel/teachers;
  - j. Build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs), and other partners; and
  - k. Coordinate GAD efforts of all offices/units.
3. For the information and guidance of everyone.
4. Immediate dissemination of this Memorandum is highly desired.

  
**FAY C. LUAREZ, EdD, PhD TM, CESO V**  
Schools Division Superintendent 



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