



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools  
Division Superintendent**

February 11, 2026

DIVISION MEMORANDUM  
No. 11, s. 2026

**SUBMISSION OF LATEST FIDELITY BOND CONFIRMATION LETTER**

To: Public Schools District Supervisors  
School Principals/Heads  
Administrative Officers II  
Senior Bookkeepers  
All Others Concerned

1. This is in reference to the letter dated February 10, 2026, from the Bureau of the Treasury (BTr) requesting a copy of the latest Fidelity Bond Confirmation Letter of all School Principals/School Heads serving as Accountable Officers and authorized signatories in relation to the transfer of current accounts to LBP branches.
2. For applications already submitted to the BTr, approval will not be released unless a copy of the Fidelity Bond Confirmation Letter is likewise transmitted. For pending applications that are yet to be submitted to the BTr, the required confirmation letter must be attached.
3. In compliance with the said request, all concerned Accountable Officers/Signatories are hereby directed to submit a copy of their latest Fidelity Bond Confirmation Letter to their assigned District Bookkeeper. The District Bookkeeper shall compile the documents in one folder per district and forward the same to the Division Office Cashier.
4. The deadline for submission is February 17, 2026. Public Schools District Supervisors and Administrative Officers II are directed to strictly monitor compliance.
5. Immediate and wide dissemination of this Memorandum is hereby enjoined.

  
**FAY C. LUAREZ EdD PhD TM CESO VI**  
Schools Division Superintendent 



Funding the Republic

Republic of the Philippines  
KAGAWARAN NG PANANALAPI  
**KAWANIHAN NG INGATANG-YAMAN**  
(BUREAU OF THE TREASURY)  
Bohol Provincial Office  
Tagbilaran City



10 February 2026

**FAY C. LUAREZ, EdD, PhD TM, CESO VI**  
Schools Division Superintendent  
Department of Education  
Division of Bohol  
Tagbilaran City

Thru: **MR. VICTORIANO C. CIMENI**  
Cashier  
Department of Education  
Division of Bohol

Dear Dr. Luarez:

The Bureau of the Treasury (BTr) under the Revised Administrative Code of 1917, Executive Order No. 449, s 1997 is mandated to bond all accountable public officials and employees pursuant to the provisions of the Public Bonding Law and issue appropriate guidelines and policies for this purpose.

In line with this, we are requesting all Principals/Heads of Office who are signatories for the transfer of their current account to LBP Branches to submit to our office a photocopy of their latest Bond Confirmation Letter.

Hoping for an affirmative response on this request.

Very truly yours,

  
**CHLOE P. REDEJA**  
CTOO II

 *FA issuance of memorandum*