



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS, Manila
SCHOOLS DIVISION OF BOHOL

**Office of the Schools
Division Superintendent**

January 15, 2026

DIVISION MEMORANDUM

No. 041, s. 2026

Urgent Meeting to Address Concerns Related to the CB-NCAE Implementation

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
PSDSs and Acting PSDSs
Secondary School Heads
Secondary School ICT Coordinators
All Others Concerned

In view of the emerging concerns and issues encountered in the preparation of the **Computer-Based National Career Assessment Examination (CB-NCAE)**, all Secondary School ICT Coordinators are hereby directed to attend an **urgent virtual meeting** to discuss, clarify, and resolve matters affecting the smooth conduct of the assessment.

The meeting aims to ensure proper coordination, alignment of procedures, and immediate action on technical, administrative, and operational concerns related to CB-NCAE implementation.

Meeting Details:

- **Date & Time:** January 16, 2026 @ 9:30 AM
- **Platform:** MS Teams
- The meeting link will be sent through the official group chats of the District ICT Coordinators and the CB-NCAE Group Chat.

Agenda:

1. Presentation of identified concerns and issues
2. Clarifications on CB-NCAE guidelines and procedures
3. ICT and technical readiness
4. Action points and next steps

Attendance of all concerned is **mandatory**, as this meeting is vital to ensuring the orderly and effective implementation of the CB-NCAE in all secondary schools.

For information, guidance, and strict compliance.


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Schools Division Superintendent



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