



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

January 5, 2026

DIVISION MEMORANDUM
No. **013**, s. 2026

**RECONSTITUTION OF THE DIVISION INSPECTORATE
COMMITTEE**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. For the information and guidance of all concerned, this Office announces the Division Inspectorate Team hereby constituted as follows:

a. Inspectorate Committee for Infrastructure Projects (D.O. # 5, 2010)

Chairman : Dr. Wilfreda O. Flor
V-Chairman : Engr. Ador Anto
Member : Mrs. Nicanora Gretli Fostanes
: Mrs. Joan Q. Choudry
: Mr. Marlon Lacea

b. Inspectorate Committee for Goods and Services (D.O. # 27, s. 2020)

Chairman : Dr. Wilfreda O. Flor
Member : Mrs. Dianne Cicily Jeminez
: Dr. Lilian M. Baloria/representative

Provisional Members for Goods/Services/ Projects:

Learning Materials, Supplementary Learning Resources and Printing Projects	Dr. Josephine D. Eronico Mrs. Jocelyn Rotersos
LTE for TVL, SME & Food/Catering	Dr. Grace P. Mendez Mrs. Mariel Jo A. Lomarda
Medicines, Dental Tools & other Health Supplies	Dra. Maria Aurora Luma-ad, MD – MO III Dentist on Duty Nurse on Duty

Sports Related Goods & Equipment	Mr. Juan Torregosa Mrs. Jean Rapper - COS
Furniture and Other Related Goods	Engr. Ador Anto Mr. Jose Floyd Fullido Mrs. Joan Q. Choudry
DCP Packages, IT-Related Goods & Internet Services	Engr. Dina Florence B. Talan Mr. Niel Peter Ilogon Mr. Mark Angelo Salamanca
DRRM Supplies and Materials	Engr. Philip Marcelo N. Vigonte Mr. Niel John Jabujab
Service Vehicle	Mrs. Joan Choudry Dorothy Joy Tambis Mr. Mark Anthony Araneta Mrs. Mercedes Beniga
Common Supplies Security, Janitorial and other related General Services	Mrs. Dianne Cecily Jeminez Mrs. Carla Joyce C. Arnejo Ms. Marianne Castillon Mr. Nino Carl Renegado

2. Roles and Responsibilities of DepEd Inspectorate Team:

- 2.1. conducts pre-delivery inspection prior to delivery to determine its compliance with the technical specifications.
 - 2.2. Inspects the delivered goods in accordance with the perfected Purchase Order/Contracts.
 - 2.3. Signs the inspection and Acceptance Report Form (IAR) and recommends payment/non-payment of the Supplier/Contractor.
 - 2.4. Conducts post-delivery inspection prior to the issuance of Certificate of Final Acceptance.
 - 2.5. Monitors the rectification of defective deliveries.
3. All other previous memoranda inconsistent with this issuance are hereby rescinded.
 4. For your guidance and information.


FAY C. LUAREZ EdD, PhD.TM, CESO VI
 Schools Division Superintendent

FCL/ASDS/ADMIN/fma