



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF BOHOL
City of Tagbilaran



Invitation to Bid

for

Construction of One (1) - Storey Library Hub Building (22.50m x 9.50m) at Quinoguitan Elementary School, Loboc, Bohol – Phase 2
No. I2025-11-02

1. The **Department of Education – Schools Division of Bohol**, through the *CY 2024 Basic Education Facilities Fund, Library Hub* intends to apply the sum of **One Million Five Hundred Eighteen Thousand Nine Hundred Eighty Five Pesos and 30/100 (P1,518,985.30) only** being the Approved Budget for the Contract (ABC) to payments the project, **Construction of One (1) - Storey Library Hub Building (22.50m x 9.50m) at Quinoguitan Elementary School, Loboc, Bohol – Phase 2**, detailed below.

Table 1.

No.	Project Site	Address	Project / Scope of Work	Total Approved Budget for the Contract
1	Quinoguitan Elementary School	Quinoguitan, Loboc, Bohol	Construction of One (1) - Storey Library Hub Building (22.50m x 9.50m) – Phase 2 <small>(Please refer to Program of Works and Detailed Unit Price Analysis)</small>	₱1,518,985.30

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education – Schools Division of Bohol** now invites bids for the above Procurement Project. Bidders should have completed a contract similar to the Project within ten (10) years. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **Department of Education – Schools Division of Bohol** and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.

Department of Education – Schools Division of Bohol
0050 Lino Chatto Drive, Barangay Cogon, Tagbilaran City, Bohol

5. A complete set of Bidding Documents may be acquired by interested bidders on *November 28, 2025 to December 18, 2025* from the **Department of Education – Schools Division of Bohol** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00) Only**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.

Payment for the purchase of the bidding documents can be done at the Cashier's Office of DepEd – Schools Division of Bohol or by depositing the amount in the bank account detailed below:

Name of Bank: Landbank of the Philippines (Tagbilaran Branch)

Account Name: DEPED BOHOL TRUST FUND

Account Number: 0612102112

If payment is done through the bank account detailed above, the prospective bidder is advised to send the e-copy or scanned copy of the deposit slip to bacdepedbohol@gmail.com so that the BAC Secretariat can assist the bidder in providing for the Official Receipt of the amount paid.

6. The **Department of Education – Schools Division of Bohol** will hold a Pre-Bid Conference on *December 5, 2025 at nine o'clock in the morning (Philippine Standard Time)* at *Department of Education – Schools Division of Bohol, 0050 Lino Chatto Drive, Cogon, Tagbilaran City, Bohol* and/or through videoconferencing/webcasting *via any available video conferencing app*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual submission** on or before *December 18, 2025 at nine o'clock in the morning (Philippine Standard Time)* at the *Department of Education – Schools Division of Bohol, 0050 Lino Chatto Drive, Cogon, Tagbilaran City, Bohol*. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on *December 5, 2025 at nine o'clock in the morning (Philippine Standard Time)* at the *Department of Education – Schools Division of Bohol, 0050 Lino Chatto Drive, Cogon, Tagbilaran City, Bohol*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in two (2) separate sealed bid envelopes. The first shall contain the technical component of the bid, including the eligibility requirements and the second shall contain the financial component of the bid. Bidders are requested to submit one (1) original and two (2) copies of the technical and financial components of their bids.

Unsealed or unmarked bid envelopes shall be rejected. However, bid envelopes that are not properly sealed and marked shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid for its premature opening.

11. The **Department of Education – Schools Division of Bohol** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

PABLITO D. VILLALON
BAC Secretariat
Department of Education – Schools Division of Bohol
0050 Lino Chatto Drive, Cogon, Tagbilaran City, Bohol
bacdepedbohol@gmail.com
note: queries shall be sent thru electronic mail

13. You may visit the following websites:

<https://www.depedbohol.org/>
<https://philgeps.gov.ph/>

[November 27, 2025]


EDUARDO A. OMPAD PhD, CESE

BAC Chairperson