



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
No. 871, s. 2025

**FINALIZATION OF PROJECT SHARE GRADE 7 ENGLISH INSTRUCTIONAL PLANS
FOR UPLOADING**

TO: Assistant Schools Division Superintendent
Chiefs CID & SGOD
Education Program Supervisors
Public Schools District Supervisors (PSDSs)/Acting PSDSs
Elementary and Secondary School Heads
Project SHARE I-Plan Writers and Evaluators
English Technical Working Group Members
All Others Concerned



1. In preparation for the final submission of the Project SHARE Grade 7 English I-Plans to the Regional Office for uploading, all concerned I-Plan writers and district evaluators are hereby directed to attend a one-day finalization activity to ensure the completeness, consistency, and quality of outputs.
2. The activity will be conducted on December 23, 2025 (Tuesday), at 8:00 a.m. at the 3rd Floor of the Schools Division Office. All participants are required to bring their laptops and a copy of the assigned I-Plan.
3. Please be informed that the Regional Office has given the Division until next week to finalize and submit all required outputs; thus, attendance and active participation are mandatory.
4. Participants include:
 1. Grade 7 English I-Plan Writers from Bilar, Batuan, Carmen I, Carmen II, Carmen III, and Loboc Districts
 2. Technical Working Group (TWG):
 - o Dr. Paul Cubay
 - o Mrs. Ma. Buenaventurada Socorin
 - o Mrs. Susan Limbago
 - o Mrs. Mildred Buga
 - o Filomena Alo
 3. Division English Education Program Supervisor
 - o Mr. Pablito D. Villalon



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5. A one-day service credit shall be granted to the teacher-participants. Expenses for meals, transportation and incidental expenses incurred during the activity shall be charged to the Division/School MOOE, subject to existing COA rules and regulations.
6. This memorandum serves as **TRAVEL ORDER**.
7. Immediate dissemination of and compliance with this Memorandum are enjoined.


FAY C. LUAREZ EdD, PhD TM, CESO VI
Schools Division Superintendent 



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