



**Republic of the Philippines**  
**Department of Education**  
**Region VII – CENTRAL VISAYAS**  
**SCHOOLS DIVISION OF BOHOL**

**Office of the Schools Division  
Superintendent**

December 17, 2025

**DIVISION MEMORANDUM**

No. **862** s. 2025

**Conduct 3<sup>rd</sup> and 4<sup>th</sup> Quarter Division Monitoring Evaluation and  
Adjustment (DMEA) Conference**

TO: Asst. Schools Division Superintendent  
Chiefs for CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/OIC PSDS's  
Senior Education Program Specialists  
Section Heads  
All Other Concerned

1. This Office, through the School Governance and Operations Division (SGOD) – School Management Monitoring and Evaluation (SMME) Section, announces the conduct of a two-day live-in Division Monitoring, Evaluation, and Adjustment (DMEA) Conference on December 22–23, 2025, from 8:00 AM to 5:00 PM, with breakfast provided, at Bohol Tropics Resort, Graham Avenue, Tagbilaran City.
2. The participants to this activity are the following:
  - Schools Division Superintendent (SDS)
  - Assistant Schools Division Superintendent (ASDS)
  - Chiefs, SGOD and CID
  - Public Schools District Supervisors / OIC-PSDSs
  - Education Program Supervisors (EPS)
  - SGOD Education Program Supervisors
  - Section Heads
  - SGOD Technical Working Group (TWG)
3. The flow of activities shall include the presentation and discussion of the following:
  - Bottlenecks, Lags, Issues, and Concerns (BLICs) results for the previous quarter
  - Work and Financial Plan (WFP) of PSDSs for the 3rd and 4th Quarters
  - Kindergarten Results
  - Physical and Financial Accomplishments by SDO Functional Divisions, to be presented by:
    - CID Chief

- SGOD Chief
  - Office of the Schools Division Superintendent (OSDS), including:
    - Accounting Section
    - Budget Section
    - Human Resource Management Office (HRMO)
    - Legal Unit
    - Information Technology Office (ITO)
- Management responses and recommendations for submission to the Regional Office
4. In this regard, PSDS's/DsMEA Coordinators are requested to submit the DsMEA Results on or before December 20, 2025 thru this link: <http://url.depedbohol.org/BHL-DSMEA-Results-Q2>. the data include the ff:
- PSDSs' Work and Financial Plan (WFP) for the 3rd and 4th Quarters
  - Quarter 2 Quarterly Results Assessment (QRA)
  - Bottlenecks, Lags, Issues, and Concerns (BLICs)
  - Kindergarten Results
  - Best Practices
5. Expenses for accommodation, meals, snacks, and travel of the participants and members of the Technical Working Group (TWG) during the conference shall be charged against MOOE and/or other available local funds, subject to the usual government accounting and auditing rules and regulations.
6. This Memorandum is issued for the guidance and compliance of all concerned.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**FAY C. LUAREZ EdD PhD TM CESO VI**  
 Schools Division Superintendent



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