



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**


December 15, 2025

DIVISION MEMORANDUM
No. **856**, s. 2025

**VIRTUAL ORIENTATION ON THE ADMINISTRATION OF THE COMPUTER-BASED
NATIONAL CAREER ASSESSMENT EXAMINATION (CB-NCAE)**


TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors / OIC-PSDSs
District ICT Coordinators
District Testing Coordinators
Private Schools
All Other Concerned

1. This Office announces the conduct of Virtual Orientation on the Administration of the Computer-Based National Career Assessment Examination (CB-NCAE) on December 16, 2025, to ensure proper preparation and uniform implementation of assessment procedures.
2. Participants to this orientation are the District ICT Coordinators, District Testing Coordinators, and Division TWG including designated Private School ICT Experts, who are expected to cascade the information to their respective schools, with the schedule below:
 - 9:00 - 11:30 - CD1 and CD 3
 - 1:30 - 4:00 - CD 2 and Private Schools
3. This aims to discuss the CB-NCAE administration guidelines, technical requirements, roles and responsibilities of personnel, and troubleshooting protocols to ensure a smooth and efficient conduct of the assessment.
4. Meeting link: <http://url.depedbohol.org/BHL-VirtualOrientation-CBNCAE>.
5. Expenses related to the conduct of this orientation, shall be charged against the NASBE Fund, subject to the availability of funds and the usual government accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum is desired for the guidance and compliance of all concerned.


FAY C. LUAREZ EdD PhD-TM CESO VI
Schools Division Superintendent



Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.:
email Address: deped.bohol@deped.gov.ph
www.depedbohol.org

 Deped Tayo Bohol Division

