



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools  
Division Superintendent

December 9, 2025

DIVISION MEMORANDUM  
No. **854**, s. 2025

**STRENGTHENING INSTRUCTIONAL SUPERVISION: CAPACITY-BUILDING FOR SCHOOL LEADERS AND MASTER TEACHERS ON THE FIELD TESTING OF LOCALLY MADE MAPEH LEARNING RESOURCES**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors  
PSDS/ APSDS  
School Heads  
All Others Concerned

1. To continuously uphold quality instruction and ensure the effective delivery of the MAPEH curriculum in the Schools Division of Bohol, this office through the Curriculum Implementation Division shall conduct the activity titled **“Strengthening Instructional Supervision: Capacity-Building for School Leaders and Master Teachers on the Field Testing of Locally Made MAPEH Learning Resources”** on **December 15-19, 2025** at **Panda Tea Garden Suites (December 15-16), Felix E Bompat HS- Panglao (December 17); Tabalong NHS- Daus (December 18); Baclayon NHS- Baclayon (December 19).**
2. This initiative is designed as a strategic intervention to enhance the capability of school leaders and master teachers in instructional supervision, quality assurance, and technical assistance. It serves as an avenue for professional growth, enabling school leaders and teachers to strengthen their competencies in supervising instructional practices and validating learning resources used in MAPEH.
3. As part of their core functions, School Heads, Public Schools District Supervisors and master teachers are expected to take the lead in quality assuring and pilot testing of locally developed learning resources prior to their utilization in schools. This ensures that correct and accurate information is effectively taught and learned by students.
4. This activity aims to:
  - a. enhance the capacity of school heads, PSDS and master teachers in conducting effective instructional supervision anchored on national standards and best practices;



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- b. equip participants with skills and tools for the systematic field testing and quality assurance of locally made MAPEH learning resources;
  - c. ensure that contextualized MAPEH materials undergo rigorous evaluation and pilot testing to guarantee correctness, cultural relevance, alignment with the curriculum, and age appropriateness;
  - d. strengthen the technical assistance delivery skills of school leaders to support teachers in improving instructional delivery and learner engagement; and
  - e. foster a collaborative environment where school leaders and teachers work together in refining and validating locally produced MAPEH learning resources to support improved learning outcomes.
5. The participants to this activity are the identified MAPEH Teachers who will participate in the Division Demonstration Teaching, MAPEH Master Teachers, selected School Heads and Public Schools District Supervisors (PSDSs). Refer to the list attached.
6. Immediate and wide dissemination of this memorandum is desired.

**FAY C. LUAREZ EdD, PhD. TM, CESO V**  
Schools Division Superintendent



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**List of Top Management, Process Observers and QA Team**

| <b>Name</b>                    | <b>Position/ Designation</b>       |
|--------------------------------|------------------------------------|
| Fay C Luarez EdD PhD TM CESO V | SDS                                |
| Eduardo A Ompad PhD CESE       | ASDS                               |
| Carmela M Restificar PhD       | CID Chief                          |
| Wilfreda O Flor PhD            | SGOD Chief                         |
| Jeanlyette C Ayson PhD         | EPSvr-MAPEH                        |
| Josephine D. Eronico PhD       | EPSvr- LRMS                        |
| Jocelyn Rotersos               | Division Librarian                 |
| Diodora R Gabito PhD           | PSDS                               |
| Maria Buenaventurada G Socorin | PSDS                               |
| Carlito Fuentes Jr PhD         | PSDS                               |
| Ma. Rosanna Dablo PhD          | PSDS                               |
| Martina B Aguilar PhD          | PSDS                               |
| Zenaida P Miano                | PSDS                               |
| Mia Marie J Biliran            | School Head- Loboc NHS             |
| Ma. Robilla O Espejo PhD       | School Head- Biking TVS            |
| Noreen L Gasco                 | School Head- Panghagban NHS        |
| Elvira I Jabonillo PhD         | School Head- Baclayon NHS          |
| Jemboy A Valloso               | School Head- Felix E Bompat Hs     |
| Joelita C Cantoria             | School Head- Erico B Aumentado MHS |
| Rosalinda G Butcon             | School Head- Ubay Science NHS      |
| Ester Mingoc                   | School Head- Dimiao NHS            |



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|                     |                                  |
|---------------------|----------------------------------|
| Martin Ramis PhD    | School Head- Sierra Bullones TVS |
| Jonas Gabutan       | School Head- Lila NHS            |
| Victoria J Raya     | Master Teacher                   |
| Calin Mar Y Bolofer | Master Teacher                   |
| Ria Jisa Compoc     | Master Teacher                   |
| Irma Cagulada       | Master Teacher                   |
| Ma Gemma Estoque    | Master Teacher                   |
| Analene Autentico   | Master Teacher                   |
| Joey Jabonete       | Master Teacher                   |
| Leah Amang          | Master Teacher                   |
| Cora Anora          | Master Teacher                   |
| Melody Rabina       | LR staff/ Certificate In-charge  |
| Zesriel Linog       | CID Staff/ Attendance In-charge  |



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**Activity Matrix**

| Time  | Session Title/ Activity  | In-charge/ Facilitator          |
|---|--|---------------------------------|
| <b>Day 1- December 15, 2025</b>                             |  |                                 |
| <b>Participants: PSDS, School Heads and Master Teachers</b> |  |                                 |
| 6:00-7:30   | Arrival/ Registration  | Zesriel Linog and Melody Rabina |
| 7:31-8:00   | Breakfast  |                                 |
| 8:01-9:00   | Opening Program  | Rosalinda Butcon                |
| 9:01-10:00  | Session 1: The Quality Learning Resources  | Josephine D. Eronico PhD        |
| 10:01- 12:00  | Session 2: Quality Assurance of Locally Made Learning Resources  | Jocelyn Roteros                 |
|   | Lunch Break  |                                 |
| 1:00- 3:00  | Session 3: Building Quality Instruction: The Role of Supervision in Validating and Pilot Testing Instructional Plans   | Jeanylette C Ayson PhD          |
| 3:01- 4:00  | Session 4A: Tools for the systematic field testing and quality assurance of locally made MAPEH learning resources<br><br>Session 4B: Instructional Supervision Tools for Learning Resources and Iplans | Jeanylette C Ayson PhD          |
| 4:01-5:00   | Session 5: Leading with Support: Enhancing Learning Resources  | Jeanylette C Ayson PhD          |



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|   |   |                                 |
|---|---|---------------------------------|
|   | Through Strategic Feedback and Technical Assistance   |                                 |
| <b>Day 2- December 16, 2025</b>   |   |                                 |
| <b>Participants: PSDS, School Heads, Master Teachers, and Teacher-Demonstrators</b> |   |                                 |
| 6:00-7:30   | Arrival/ Registration   | Zesriel Linog and Melody Rabina |
| 7:31-8:00   | Breakfast   |                                 |
| 8:01-9:00   | Management of Learning/ Recap   | Rosalinda Butcon                |
| 9:01-10:00  | Session 6:<br>(Teachers)Orientation and Introduction of Tools for the systematic field testing and quality assurance of locally made MAPEH learning resources |                                 |
| 10:01-12:00   | Session 7: The Instructional Plan- Project SHARE  | Diodora R Gabito PhD            |
| 12:01-1:00  | Lunch Break   |                                 |
| 1:01-5:00   | Preparation for Demo-Teaching/ Simulation Activities  |                                 |
| <b>Day 3-5 Demo Teaching with Instructional Supervision</b>                         |   |                                 |
| 8:00-5:00<br>December 17, 2025  | <b>Demo Teaching with Instructional Supervision/ Feedback Sharing</b>   | Felix E Bompat HS- Panglao      |
| 8:00-5:00<br>December 17, 2025  | <b>Demo Teaching with Instructional Supervision/ Feedback Sharing</b>   | Tabalong NHS- Dausis            |



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|--------------------------------|--|------------------------|
| 8:00-5:00<br>December 17, 2025 | <b>Demo Teaching with<br/>Instructional Supervision/<br/>Feedback Sharing/ Closing</b> | Baclayon NHS- Baclayon |
|--------------------------------|--|------------------------|

## SCHEDULE AND ASSIGNMENT

| <b>Demonstrators</b>             | <b>Time</b> | <b>December 17,<br/>2025<br/>Felix E<br/>Bompat HS</b>                              | <b>December<br/>18, 2025<br/>Tabalong<br/>NHS</b> | <b>December 19,<br/>2025<br/>Baclayon HS</b>                              |
|----------------------------------|-------------|---|---|---|
| <b>NIÑA ROSE J.<br/>LABENDIA</b> | 9:00-10:00  |   |   | Analene C. Autentico<br>Jeanylette Ayson<br>Noreen Gasco<br>(Group 1)     |
| <b>BRYLE P. UNAJAN</b>           | 10:00-11:00 |   |   | Victoria J. Raya<br>Calin Mar Y. Bolofer<br>JEMBOY A. VALLOSO<br>(Group1) |
| <b>JEYSEL MAY SAMSON</b>         | 9:00-10:00  | Analene C. Autentico<br>ELVIRA I. JABONILLO<br>Ma. Rosanna Dablo<br>(Group 1)       |   |   |
| <b>MARY CHRIS LAINEZ</b>         | 10:00-11:00 | JEMBOY A. VALLOSO<br>JOELITA CANTORIA –<br>SALMASAN<br>Ria Jisa Compoc<br>(Group 1) |   |   |
| <b>NENITA DEGAMO</b>             | 9:00-10:00  |   |   | Ria Jisa Compoc<br>Irma Cagulada<br>JOELITA C SALMASAN<br>(Group 2)       |
|                                  |             |   |   |   |

|                                  |             |   |   |   |
|----------------------------------|-------------|---|---|---|
| <b>ARIEL P. DALOGDOG</b>         | 10:00-11:00 |   | Analene C. Autentico<br>Jeanylette Ayson<br>Noreen Gasco<br>(Group 1)         |   |
| <b>VANESSA JOYCE A. CASTULO</b>  | 10:00-11:00 | JEMBOY A. VALLOSO<br>JOELITA CANTORIA –<br>SALMASAN<br>Ria Jisa Compoc<br>(Group 2) |   |   |
| <b>REIGELLE EVA MAGLAJOS</b>     | 11:00-12:00 |   |   | Analene C. Autentico<br>ELVIRA I. JABONILLO<br>Ma. Rosanna Dablo<br>(Group 2) |
| <b>MARK ARCAMO</b>               | 9:00-10:00  |   | Ma. Gemma Estoque<br>Martina B. Aguilar<br>NOREEN L. GASCO<br>(Group1)        |   |
| <b>RHEA MAE M. ACABO</b>         | 10:00-11:00 |   | Analene C. Autentico<br>ELVIRA I. JABONILLO<br>Ma. Rosanna Dablo<br>(Group 2) |   |
| <b>ANGEL MAE S. ACAMPADO</b>     | 9:00-10:00  | Joey Jabonete<br>Leah Amang<br>Zenaida P. Miano<br>(Group 2)                        |   |   |
| <b>LURIE ANGELAINE A. BAYBAY</b> | 1:00-2:00   |   | Joey Jabonete<br>Leah Amang<br>Zenaida P. Miano<br>(Group 2)                  |   |
|                                  |             |   |   |   |

|                                   |             |   |   |  |
|-----------------------------------|-------------|---|---|--|
| <b>MARY JANE INOT</b>             | 1:00-2:00   | MARTIN RAMIS<br>JONAS GABUTAN<br>DIODORA R. GABITO<br>(Group 1)               |   |  |
| <b>CHARLOTTE G. CLARIN</b>        | 1:00-2:00   |   | MARTIN RAMIS<br>Rosalinda Butcon<br>DIODORA R. GABITO<br>(Group 1)            |  |
| <b>APRILYN R. VALMORES</b>        | 11:00-12:00 |   |   | Cora Añora<br>Maria Buenaventurada<br>G. Socorin<br>Noreen Gasco<br>(Group1) |
| <b>ELCY M. LINGATONG</b>          | 2:00-3:00   | Ester Mingoc<br>Cora Anora<br>Leah Amang<br>(Group 1)                         |   |  |
| <b>REINA MARIE R.<br/>BALANE</b>  | 1:00-2:00   | MIA MARIE J. BILIRAN<br>MA. ROBILLA O<br>ESPEJO<br>Joey Jabonete<br>(Group 2) |   |  |
| <b>FLORIDA BOYORE<br/>GALLOGO</b> | 2:00-3:00   |   | Cora Añora<br>Maria Buenaventurada<br>G. Socorin<br>Noreen Gasco<br>(Group 1) |  |
| <b>GERALDINE A. ATIENZA</b>       | 2:00-3:00   | ROSALINDA G. BUTCON<br>Calin Mar Bolofer<br>Jeanylette C Ayson<br>(Group 2)   |   |  |
| <b>FRANC GIL INALIM</b>           | 9:00-10:00  |   | ROSALINDA G. BUTCON<br>Calin Mar Bolofer<br>Jeanylette C Ayson<br>(Group 2)   |  |