



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools  
Division Superintendent**

December 10, 2025

**DIVISION MEMORANDUM**  
No. 850, s. 2025

**YEAR-END ASSESSMENT OF THE SCHOOL PAPER ADVISERS  
(SPAs) & CAMPUS JOURNALIST (CJ) AWARDEES TOGETHER WITH  
THE BOHOL ASSOCIATION OF SCHOOL PAPER ADVISERS  
(BASPA) INC. OFFICERS**

**TO:** Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Principals  
All Others Concerned

1. This office announces the conduct of the **Year-End Assessment of the School Paper Advisers (SPAs) & Campus Journalist (CJ) Awardees together with the Bohol School Paper Advisers (BASPA) Inc. Officers** on **December 16, 2025 Tuesday (8:00 a.m. to 5:00 p.m.)** @ Reynas The Haven, New Calceta Street, Tagbilaran City.
2. The participants for this activity are the BASPA Inc. Officers, TWGs, SPAs and CJ awardees both in Public and Private Elementary and Secondary Schools in this Division.

To register, please use this registration link: <https://forms.gle/WxmqQbGwtdXAY2PF6>.

3. Everyone shall come wearing any shades of green Sunday's dress/formal attire and shall prepare for an exchanging gift with a minimum amount of Php 300.00 excluding wrapper.
4. Participants are encouraged to pay in advance and be at the venue on time so that the activity shall start at 8:00 a.m.. First meal is **breakfast** and the last meal is **pm snack**.
5. A registration fee of **Eight Hundred Fifty Pesos (P850.00)** shall be collected from each participant to defray for the meals, snacks, venue and supplies needed. **CJ awardees are not included of the registration fee.** The registration, traveling and other incidental expenses relative to this activity are chargeable against SP Funds, school MOOE, SEF and other school funds subject to the usual COA rules and regulations. For private schools, they may use any funds subject to its availability and Principal's approval.



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
**Schools Division of Bohol**

6. Payment shall be made in cash or to be deposited under the FCB Bank Account of the Bohol Association of School Paper Advisers (BASPA) Inc., details below. Please attached the deposit slip during the online registration.

**Account Name:** Bohol Association of School Paper Advisers Incorporated

**Saving Account Number:** 022-0201-392964-0

**Branch:** FCB Main

7. BASPA Inc. Officers, TWGs and staff are required to be at the venue on day zero December 15, 2025 for the preparation of the activity.
8. This memo serves as **TRAVEL ORDER**.
9. Immediate dissemination of this memorandum is desired.

  
**FAY C. LUAREZ EdD, PhD TM, CESO VI**  
Schools Division Superintendent

SDS/ASDS/OFFICE/PDV/ifca



Deped Tayo Bohol Division

Address: 0050 Lino Chatto Barangay Cogon,  
Tagbilaran City, Bohol  
Telephone No.: (038) 411-2544  
email Address: [deped.bohol@deped.gov.ph](mailto:deped.bohol@deped.gov.ph)  
 [www.depedbohol.org](http://www.depedbohol.org)



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

---

**BASPA INC. OFFICERS, TWGs AND STAFF**

President	-	Gemma Calacar
Vice President for Internal Affairs	-	Janneth Tumanda
Vice President for External Affairs	-	Anjo Crescencio
	-	Ed Vincent Cahulugan
Secretary	-	Chona Tigbas
Asst. Secretary	-	Dalia Militante
Treasurer	-	Kim Sevcik
Asst. Treasurer	-	Cherry Anne Dahiroc
Auditor	-	Jocelyn Lasconia
Asst. Auditor	-	Jessica Alcala
Representatives:		
CD 1	-	Jessie Elorde
	-	Gary Gementiza
CD 2	-	Rochelle Impang
	-	Ma. Theresa Hencianos
CD 3	-	John McRae Racines
	-	Marlin Nambatac
Ex-Vice President	-	Peter Paul Cubay
Members of the TWGs	-	Merlino G. Acebes
	-	Mary Lielynne Bongo
	-	Jerome Nalugon
	-	Jocelyn Laguna
	-	Ronald Bayot
	-	Nelson Lagapa
Staff	-	Iris Finalyn C. Ancog
Division Journalism Focal	-	Pablito D. Villalon