



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

December 3, 2025

DIVISION MEMORANDUM
No. **828**, s. 2025

**DIVISION PLANNING CONFERENCE IN PREPARATION FOR THE DIVISION
FESTIVAL OF TALENTS (PHASE 2)**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
PSDSs/ APSDSs
School Heads
All Others Concerned

1. With relevance to Division Memorandum No 824,s. 2025- Conduct of Division Planning Conference in Preparation for the DFOT (Phase 1), this office will conduct a Phase 2 Planning Conference on **December 12, 2025**, at **SDO Conference Hall**, from **8:30 AM to 12:00 PM**.
2. This activity aims to:
 - a. present and discuss the operational guidelines of each learning area event under the Division Festival of Talents;
 - b. finalize the mechanics, schedules, venues, technical requirements, and administrative arrangements for all CDFOT and DFOT events;
 - c. ensure unified interpretation of guidelines and standardize the conduct of the competition across all participating districts;
 - d. align all activities with child protection policies, safety protocols, and quality program implementation standards.
3. The conference shall be attended by the ASDS, CID and SGOD Chiefs, EPSvr, CD Focal Person (3), Host PSDS (4), and Congressional District and Division Level Contest Coordinators per learning area (Eng, Sci, Math, Fil., MAPEH, AP, TLE, Val-Ed, SPFL) (CD 1- 9; CD 2- 9; CD 3- 9; DFOT-9).
4. All Learning Area Supervisors are required to attend and bring printed and digital copies of the latest guidelines, rules, and technical specifications for their respective DFOT learning area events. These shall serve as the basis for harmonization and final decision-making during the conference.
5. Likewise, all Congressional District Festival of Talents (CDFOT) Host Public Schools District Supervisors (PSDS) are expected to present their **proposed activity plan**, including but not limited to:



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- a. Proposed venue and layout;
 - b. Program flow and logistical arrangements;
 - c. Safety and crowd-control plan;
 - d. Technical equipment and facility needs;
 - e. Roles and responsibilities of the host district personnel.
6. Below is the schedule for the activity:
CD-1 January 20, 2025 – Balilihan (Host District)- Clemente Intong (PSDS);
CD-2 January 21, 2025- Buenavista 1&2 (Host District)- Ma. Pamela Cenita (PSDS) & Rafael Celocia (PSDS)
CD-3 January 22, 2025- Bilar (Host District)- Maria Lileth Calacat (PSDS)
DFOT- January 27-28, 2025- Sagbayan (Host District)- Lilibeth Laroga (PSDS)
7. Travel, foods and incidental expenses of participants from the school (preferably school heads) shall be charged against School MOOE/ local funds or other available sources, while the expenses of the Host PSDS and other SDO personnel are chargeable against SDO Fund subject to the usual government accounting rules and regulations.
8. This memorandum also serves as a **TRAVEL ORDER**.
9. Immediate and wide dissemination of this memorandum is desired.


FAY C. LUAREZ EdD, PhD. TM, CESO V
Schools Division Superintendent

FCL/CID/CMR/