



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools**  
**Division Superintendent**

November 27, 2025

DIVISION MEMORANDUM

No. **817**, s. 2025

**PRE-WORK ACTIVITY AND PACKAGING OF MATERIALS FOR THE  
LAUNCHING OF THE DEPED DIVISION OF BOHOL CUSTOMIZED  
POLICY GUIDELINES ON ALS PROGRAMS**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors  
PSDS/ APSDS  
School Heads  
All Others Concerned

1. In preparation for the launching of the DepEd Bohol Customized Policy Guidelines on Alternative Learning System programs, this office shall conduct the Pre-Work Activity and Packaging of Materials on **December 1-2, 2025 at Panda Tea Suites, Tagbilaran City.**
2. This activity aims to:
  - a. finalize and harmonize all technical components of the Customized Policy Guidelines for ALS Programs;
  - b. package all presentation materials, session folders, and documentation needed for the launching program;
  - c. ensure alignment of the outputs with existing DepEd national issuances and regional directives; and
  - d. prepare the facilitation, communications, and deployment requirements for the successful conduct of the launching activity.
3. For the list of teachers, refer to attached.
4. Participants are advised to bring laptops, draft documents, reference materials, and other resources necessary for the completion and packaging of required outputs.
5. All expenses relative to the conduct of this pre-work activity shall be charged against ALS PSF, while the transportation and incidental expenses of the participants coming from the different schools shall be charged to School MOOE (teachers/ principals), SDO Fund (PSDS) subject to the usual accounting and auditing rules and regulations.



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Deped Tayo Bohol Division





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6. Immediate and wide dissemination of this memorandum is desired.

**FAY C. LUAREZ EDD, PhD. TM, CESO VI**  
Schools Division Superintendent

FCL/CID/CMR/



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**LIST OF PARTICIPANTS**

<b>NAME</b>	<b>POSITION/ DESIGNATION</b>
<b>Jeanylette C Ayson PhD</b>	<b>Division ALS Focal Person/ Script writer/ Lead Policy Developer</b>
<b>Percy Torres PhD</b>	<b>PSDS- TWG Member</b>
<b>Mercuria Tagapia</b>	<b>SH- TWG Member</b>
<b>Jean Saturinas</b>	<b>EPSA</b>
<b>Neil Jabujab</b>	<b>EPSA</b>
<b>Helen Rocamora</b>	<b>EPSA</b>
<b>Elsa Hingpit</b>	<b>EPSA</b>
<b>Carmen Mutia</b>	<b>ALS Teacher</b>
<b>Lenjun Boiser</b>	<b>SST/ Videographer</b>
<b>Calin Mar Bolofer</b>	<b>MT/ Editor</b>
<b>Ruben Impang</b>	<b>SST- Editor</b>
<b>Marlon Sumayo</b>	<b>ALS Teacher/ Editor</b>
<b>Allen Adorna</b>	<b>ALS Teacher/ Editor</b>
<b>Marjun Bual</b>	<b>SST- Voice Over</b>
<b>Melody Joy Rabina</b>	<b>Lay-out Artist</b>
<b>Jocelyn Rotersos</b>	<b>Copyright compliance validator</b>
<b>Miriann Jale Castillon</b>	<b>Technical Staff</b>
<b>Carla Joyce Arnejo</b>	<b>Grammar Editor</b>
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