



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools
Division Superintendent

November 26, 2025

DIVISION MEMORANDUM
No. 814, S. 2025

**3rd CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM
NO. 735, S.2025, RE: THE CONDUCT OF THE DIVISION SCHOOLS
PRESS CONFERENCE (DSPC) SY 2025-2026**

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Principals
All Others Concerned

Due to typhoon Verbena, the conduct of the **Annual Division Schools Press Conference** for the **Elementary Level** has been postponed/moved to **November 28-29, 2025**.

The opening and closing program shall be done in each contest venue at BPSTEA for English and Division Office for Filipino at 8:00 a.m to 8:45 a.m. and 3:30 p.m. to 5:00 p.m. respectively.

Those who have not yet registered, proceed to BPSTEA and claim your kit and snacks.

Attached is the updated activity schedule matrix.

Widest dissemination of this Memorandum is desired.


FAY C. LUAREZ EdD, PhD, CESO VI
Schools Division Superintendent

SDS/ASDS/OFFICE/PDV/ifca



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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
Tagbilaran City

2025-2026 DIVISION SCHOOLS PRESS CONFERENCE
November 28-29, 2025 – ELEMENTARY LEVEL

ACTIVITY SCHEDULE MATRIX

DAY 0 (Nov. 23-Elem; Nov. 25-Sec)	EVENT	VENUE	DAY 1	CONTEST	VENUE	DAY 2	CONTEST	VENUE
TIME (a.m.)			TIME (a.m.)			TIME (a.m.)		
8:00 – 12:00	TWG AND BASPA Inc. Preparations Checking of cameras, card readers, laptops for Radio Broadcasting, TV Broadcasting, Collaborative Desktop Publishing (CDP) and Online Publishing)	BPSTEA (Elem.)	6:30 – 8:00	Arrival/ Registration	BPSTEA	7:00 – 8:00	Sports Exhibition (CDP, & Online Pub)	CPG Sports Complex
			8:00 – 8:45	Opening Program	English: BPSTEA Filipino: Division Office	8:30 – 9:30	Sports Writing	CPG Sports Complex
			9:00 – 10:00	News Writing	English: BPSTEA Filipino: Division Office	9:30 – 10:30	Mini Press Conference (for CDP & Online Pub)	English: BPSTEA Filipino: Division Office
				Photo shooting	Preferred Site		Column Writing	English: BPSTEA Filipino: Division Office
			10:00 – 11:00	Feature Writing	English: BPSTEA Filipino: Division Office	10:00-12:00	Start of CDP	BPSTEA
				Photo Captioning	English: BPSTEA Filipino: Division Office		Online Publishing	Division Office
			11:00 – 12:00	Science & Technology Writing	English: BPSTEA Filipino: Division Office	10:30 – 12:00	TV Broadcasting	Division Office
				Online Publishing				
				Cont. of CDP	BPSTEA			
TIME (p.m.)			TIME (p.m.)			TIME (p.m.)		
1:00 – 5:00	Checking of cameras, card readers, laptops for Radio Broadcasting, TV Broadcasting, Collaborative Desktop Publishing (CDP) and Online Publishing)	BPSTEA (Elem.)	12:00 – 1:00	LUNCH BREAK		12:00 – 1:00	LUNCH BREAK	
			1:00 – 2:00	Editorial Cartooning	English: BPSTEA Filipino: Division Office	1:30	End of CDP	BPSTEA
			2:00 – 3:00	Copyreading and Headline Writing	English: BPSTEA Filipino: Division Office	1:00 – 3:00	Online Publishing	Division Office
			3:00 – 4:00	Editorial Writing	English: BPSTEA Filipino: Division Office	3:30 – 5:00	Radio Broadcasting	Division Office 3 rd Floor
			4:00-5:00	Pagsulat ng Lathalain	English: BPSTEA Filipino: Division Office		Closing Program/ Awarding Ceremonies	English: BPSTEA Filipino: Division Office
			4:00 – 6:00	Radio/TV Script Writing	English: BPSTEA Filipino: Division Office			