



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools Division
Superintendent**


November 10, 2025

DIVISION MEMORANDUM
No. 773 s. 2025

7TH POTTE NATIONAL CONVENTION

TO: Assistant Schools Division Superintendent
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors/Acting PSDSs
All Others Concerned

1. Per Regional Memorandum No. 1010 s. 2025 and per communication from **JOSEPHINE G. FIGUEROA PhD**, President, POTTE, Inc., this office informs the field on the conduct of the 7th POTTE National Convention on December 5-7, 2025 at Surigao del Norte State University, Narciso St., 8400, Surigao City, Caraga.
2. Participation to this activity is subject to the discretion of the Schools Division Superintendent and to the no-disruption of classes policy as stipulated in DepED Order No. 9 s. 2005 titled Instituting Measures to Increase Engaged Time on Task and Ensuring Compliance therewith.
3. For more details, see enclosures.
4. For the information of all interested and concerned parties.


FAY C. LUAREZ PhD TM, CESO VI
Schools Division Superintendent

SDS/CID/GPM



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM


No. 19090 s. 2025

07 OCT 2025

7TH POTTE NATIONAL CONVENTION

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. This Office is hereby disseminating the communication from **JOSEPHINE G. FIGUEROA, Ph.D.**, President, POTTE, Inc. re: 7th POTTE National Convention on December 5-7, 2025 at Surigao del Norte State University, Narcisso St., 8400, Surigao City, Caraga.
2. Participation to this activity is subject to the discretion of the Schools Division Superintendent and to the no-disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith.
3. For more details, see enclosures.
4. For the information of all interested and concerned parties.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Director IV
Regional Director

STJ/FYE/CLMD/EBE,Jr/ rrv'25



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
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DepEd Tayo Region VII



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Certificate No. PHP QMS



PHILIPPINE ORGANIZATION FOR TLE AND TVL
EDUCATORS, INC. (POTTE) INC.

in partnership with

SURIGAO DEL NORTE STATE UNIVERSITY

RS 2025 - 27191

SEP 26 2025

September 24, 2025

THE REGIONAL DIRECTOR
DepEd Regional Office
Department of Education

Subject: 7th National Convention of Philippine Organization of TLE TVL Educators (POTTE) Inc.
4th Gawad Parangal Sa Natatanging Guro 2025
1st Bahandi Research and Multidisciplinary Paper Presentation
1st Bahandi Grand Innovation and Exhibit
Venue: Surigao Del Norte State University -Main Campus, Surigao City
Date: December 5-7, 2025

Dear Ma'am/Sir:

Peace and good health be unto you!

The **Philippine Organization for TLE and TVL Educators, Inc. (POTTE, Inc.)**, in partnership with the **Surigao del Norte State University**, will be hosting the **7th POTTE National Convention** alongside the **4th Gawad Parangal sa Natatanging Guro**, the **1st Bahandi Research and Multidisciplinary Paper Presentation**, and **1st Bahandi Grand Innovation and Exhibit** on **December 5-7, 2025** at **Surigao del Norte State University, Narcisso St. 8400 Surigao City Caraga**.

Anchored on the theme, "*Toward a Future-Proof Technical and Vocational Profession: The Role of TLE and TVL Practitioners in Digital, Sustainable, and Inclusive Education*," this program aims to strengthen teachers' pedagogical and technical competencies, expose participants to industry trends and innovations, promote sustainable practices, foster inclusivity, and highlight the importance of teacher-led research and professional collaboration.

For this reason, the **undersigned would like to request from your good office to issue a REGIONAL MEMORANDUM AND/OR REGIONAL ADVISORY** to inform **EPP/TLE/TVL teachers and school heads** and encourage them to participate in this year's **7th National Convention** (with membership) and **National Search for 4th POTTE Gawad Parangal sa Natatanging Guro**.

Attached herewith are the **PROGRAM MATRIX, CATEGORIES AND AWARDS**, and **POINTING SYSTEM** for your reference.



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Interested individuals may email our secretariat at potte.incorporated@gmail.com or contact through the following numbers: (02) 7987-1356 or 0917-805-3370.

In anticipation of your favorable response, allow me to express my sincerest gratitude in advance!

Signed:

JOSEPHINE G. FIGUEROA, PhD

President

POTTE, Inc.