



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

November 3, 2025

DIVISION MEMORANDUM
No. [751](#) s. 2025

**DIVISION TRAINING OF ARAL TUTORS ON ACADEMIC RECOVERY AND
ACCESSIBLE LEARNING PROGRAM IMPLEMENTATION**

TO: Assistant Schools Division Superintendent
Chiefs CID & SGOD
Education Program Supervisors
Public Schools District Supervisors (PSDSs)/ACTING PSDSs
Elementary & Secondary ARAL Tutors and School Heads
All Others Concerned

1. This office, through the Curriculum and Implementation Division (CID) in collaboration with the School Governance and Operations Division will conduct the “**Division Training of ARAL Tutors on Academic Recovery and Accessible Learning Program Implementation**” on **November 5-6, 2025 (LOT 2 and 3)**.
2. The members of the Technical Working Group, Program Management Team, Resource Speakers, Class Managers, Process Observers, IT Experts and staff are requested to convene at Reyna’s the Haven and Gardens, Tagbilaran, City on **November 4, 2025** for the Day O/Dry Run, Walk through of the Resource Package and finalization for the necessary preparations of the training workshop.
3. The training aims to:
 - a. to strengthen ARAL Tutors’ knowledge and skills in delivering effective reading strategies and intervention aligned with the ARAL Program framework
 - b. to capacitate the District ARAL tutors and PSDS on the effective implementation of the Academic Recovery and Accessible Learning (ARAL) program and to strengthen the instructional practices, provide intervention strategies for all learners who need academic recovery and ensure accessibility of learning opportunities for all.
 - c. demonstrate the proper conduct of ARAL reading program activities effectively.
4. All Education Program Supervisors (EPSvrs) are expected to attend the said training in any of the identified venues.
5. Participants, Resource Speakers, Program Management Team, Medical Team and staff of the training shall be entitled to service credits pursuant to the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. On the other hand, non-teaching personnel shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.

6. Participants are expected to observe the following for the entire duration of the training
 - a. Registration starts at 7:30 a.m. and the first meal to be served is snacks.
 - b. The Opening Program will start at exactly 8:00 in the morning on Day 1 November 5, 2025 and Closing Program at 4:00 p.m. on the last day of November 6, 2025.
 - c. Come in proper attire and observe proper decorum throughout the duration of the training.
 - d. For those who have medical concerns please don't forget to bring a personal health kit.
 - e. Participants are encouraged to give full attention to the training and give it a premium significance and priority as it highlights effective ARAL Reading program implementation, which is vital to raising the literacy level among the learners.

7. To ensure the welfare of the participants and Program Management Team, the Medical Section (**Attn.: Dr. Maria Aurora Luma-ad**) is hereby directed to assign nurses throughout the entire activity.

8. For more details, enclosed are the following:
Enclosure No. 1- Program Management Team
Enclosure No. 2- Number of Participants per District and Venue

9. Food, Board and lodging and other expenses incurred by the members of the program management team, resource speakers, IT experts and participants shall be charged to the ARAL Reading Funds while traveling and other related expenses shall be sourced out to the Division MOOE for the division personnel, PSDSs and School MOOE to the school heads, resource speakers and ARAL Tutor participants.

10. This Memorandum serves as **Travel Order**.

11. Immediate and wide dissemination of this Memorandum is desired.


FAY C. LUAREZ EdD, PhD TM, CESO VI
Schools Division Superintendent

Enclosure No. 1

**RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM
IMPLEMENTATION PLAN
NOVEMBER 4, 5-6, 2025
TECHNICAL WORKING GROUP**

Program Director	Dr. Fay C. Luarez Schools Division Superintendent
Assistant Program Director	Dr. Eduardo A. Ompad Assistant Schools Division Superintendent Dr. Carmela Restificar Chief Curriculum Division Dr. Wilfreda O. Flor Chief Schools Governance and Operation Division
Program Manager	Pablito D. Villalon EPSvr- English
Finance Officer	Gabina F. Ladaran, Division Accountant Julie Ann Kristie Redillas, Budget Officer
Training Manager	Maya Tumalon, EPSvr-Filipino Maria Cristina B. Casia, Principal Carmen 2 District Elena S. Bigcal, Principal Batuan District Helen Bagcat, Principal Sierra Bullones District Marites M. Cimeni
Quality Assurance, and Monitoring and Evaluation Associate (QAME)	Elizabeth J. Pido
Secretariat	Irish Finalyn Ancog Ma. Jona R. Hontanosas Rufa Maboloc

**LOT 2 and 3 FACILITATORS & PMT
NOVEMBER 5-6,2025**

Lot 2

	CLASS 1 AZALEA A	CLASS 2 AZALEA B	CLASS 3 PAVILLION	CLASS 4 TULIP
FACILITATORS	Leah Lomosbog Carmen 1 District	Jasmin G. Angilan Catigbian District	Anflorina S. Naldoza Garcia Hernandez District	Claudita H. Galve Jagna District
	Jocelyn G. Redoble Dagohoy District	Mildred Bacolot San Isidro District	Lynn Jaica Galan Guindulman District	Laarne T. Delos Reyes Lila District
	Marian M. Cepedoza Danao District	Mary Blenda Pogoy Alicia District	Jerlen T. Claudel Inabanga North	Gary C. Gementiza Catigbian

PMT	CLASS 1 AZALEA A	CLASS 2 AZALEA B	CLASS 3 PAVILLION	CLASS 4 TULIP
CLASS MANAGER	Natiper Banados Vallehermoso ES	Peter Paul Cubay Cabilao NHS	Dexter Dispo Alegria ES	Dr. Ronald Rejas Pilar District
PO	Marian Cepedoza Danao District	Dr. Fatima Butil S-Bullones District	Analiza Cempron Catigbian	Antoniette Bontog Carmen 3 CES
M AND E	Roel Bunao Francisco Ramasola HS	Felomina Alo Catigbian District	Cherry Mae Mira Loboc	Noriza N. Mesiona Buenavista ES
IT/Documenter	Alberto Arbasto Carmen 3 District	Dannah Jane Tapayan Tubigon East	Marybeth Rabuya Carmen 2 District	Niza T. Guarte Sevilla District

LOT 3

	CLASS 1 LOTOS	CLASS 2 ARABELLE	CLASS 3 PANDA TEA	CLASS 84 BODARE
FACILITATORS	Zendy T. Toston Getafe 1	Marita G. Clemen Panglao	Marvin A. Halawig Bentig-Calunasan Es	Madelyn Boyles Mabini
	Glenda t. Batingal Balilihan District	Cecille O. Exclamado CPG	Jocelyn Lascomia Pig-ot ES	Gracellie L. Torralba Catigbian Central ES
	Judy Bonita L. Mijos Panglao District	Dannah Jane Tapayan Tubigon East	Nicanora Bolotaolo Duero District	Cyril Felisilda Limokon, Dimiao

PMT	CLASS 1 LOTOS	CLASS 2 ARABELLE	CLASS 3 PANDA TEA	CLASS 4 BODARE
CLASS MANAGER	Belle Techui C. Bajao Balilihan	Dr. Ivy Anosa Buenos Aires ES	Dr. Martin Ramis S-Bullones District	Rowena Cempron Catigbian
PO	Amelia Ancog Bilar District	Marilou Arbasto Batuan	Maricel Montenegro Valencia District	Novalyn Benitez La Victoria ES
M AND E	Felipa Labuan Guinob-an ES	Maria G. Taro Carmen 2 CES	Cheryl Golosinda Guindulman	Vanessa Dabon Vallehermoso HS
IT/Documenter	Rosario O. Azerador La Libertad ES	Jenife Idao Bilar District	Lexter Brayn M. Dusaran, CPG	Analene Camposo Montevideo ES

LOT 2 AND 3 DISTRICT PARTICIPANTS NOVEMBER 5-6, 2025

CLASS 1 (Reynas) AZALEA A	ELEM & PSDS	SEC	TOTAL
VALENCIA	36	6	42
SAGBAYAN	30	5	35
TOTAL			77

CLASS 2 (Reynas) AZALEA B	ELEM & PSDS	SEC	TOTAL
TALIBON 2	29	8	37
UBAY 1	32	5	37
TOTAL			74

CLASS 3 (Reynas) PAVILLION	ELEM & PSDS	SEC	TOTAL
TRINIDAD 2	28	5	33
TUBIGON EAST	30	4	34
SEVILLA	26	3	29
TALIBON 1	30	5	35
TRINIDAD 1	33	2	35
SIERRA BULLONES	30	4	34
SAN MIGUEL	28	4	32
UBAY 2	30	5	35
UBAY 3	29	5	34
TOTAL			301

CLASS 4 (Reynas) TULIP	ELEM & PSDS	SEC	TOTAL
BILAR	<i>28</i>	<i>2</i>	30
BALILIHAN	<i>27</i>	<i>4</i>	31
			61

CLASS 1 (Reynas) LOTOS	ELEM & PSDS	SEC	TOTAL
ALBUR	<i>16</i>	<i>1</i>	17
DAUIS	<i>26</i>	<i>3</i>	29
BACLAYON	<i>18</i>	<i>2</i>	20
			66

CLASS 2 ARABELLE	ELEM & PSDS	SEC	TOTAL
TUBIGON WEST	<i>29</i>	<i>3</i>	32
SIKATUNA	<i>18</i>	<i>2</i>	20
BUENAVISTA 1	<i>31</i>	<i>5</i>	36
			88

CLASS 3 PANDA TEA	ELEM & PSDS	SEC	TOTAL
BATUAN	<i>30</i>	<i>3</i>	33
BUENAVISTA 2	<i>30</i>	<i>5</i>	35
CALAPE	<i>37</i>	<i>5</i>	42
ALICIA	<i>33</i>	<i>5</i>	38
CARMEN 1	<i>30</i>	<i>4</i>	34
CARMEN 2	<i>32</i>	<i>3</i>	35
CARMEN 3	<i>30</i>	<i>3</i>	33
			250

CLASS 4 BODARE	ELEM & PSDS	SEC	TOTAL
CANDIJAY	<i>37</i>	<i>5</i>	42
ANDA	<i>33</i>	<i>5</i>	38
			80