



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

OFFICE MEMORANDUM

No. 44, s. 2025

DATE : October 7, 2025

TO : SDO Concerns Personnel

FROM :  **FAY C. LUAREZ EdD, PhD.TM, CESO VI**
Schools Division Superintendent

SUBJECT : **COORDINATION MEETING FOR THE HRMIS SYSTEM PRESENTATION**

1. You are hereby requested to attend a **coordination meeting** for the **HRMIS (Human Resource Management Information System) presentation** scheduled as follows:

Date: Friday, October 10, 2025

Time: 8:00 AM

Venue: SDO Conference Room

Purpose: Presentation and discussion of the HRMIS system implementation

2. Attached is the list of participants to attend.
3. Your attendance is highly encouraged to ensure a smooth rollout and understanding of the new HRMIS system.
4. This memorandum serves as your TRAVEL ORDER.
5. For your information and guidance.

FCL/ADMIN/FMA/

List of Participants

SDS	Luarez, Fay C.
ASDS	Ompad, Eduardo A.
SGOD	Flor, Wilfreda O.
CID	Restificar, Carmela M.
LEGAL	Fuentes, Jessie A
ACCOUNTING	Ladaran, Gabina F.
IT	Talan, Dinah Florence B.
ADMIN	Albutra, Fermin M.
BUDGET	Redillas, Julie Ann Kristie
PERSONNEL	Apale, Judith S.
RECORDS	Fostanes, Nicanora Gretli S.
CASHIER	Cimeni, Victoriano C.
DPSU	Platino, Felipe B.
PROPERTY & SUPPLY	Baloria, Lilian M.
IAS	Crescencio, Liza D.
	Fernando B. Enad
	Gepiga, Jeffrey
	Sagrario, Eva D.
	Tambis, Dorothy Joy A.
	Saturinas, Florly C.
	Buga, Marie Estela T.
	Atup, Julcy Delmae D.
	Culpa, Isabel A.
	Araneta, Mary Jane D.
	Ilogon, Peter Neil
	Plaza, Maricel