



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLC 2025- 116

TO : Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

FROM : **FAY C. LUAREZ EdD PhDTM, CESO VI**
Schools Division Superintendent

SUBJECT: Segregation Delivery, Retrieval and Packing/Repacking of ELLNA Test Materials

DATE : October 20, 2025

1. Please be informed that the Early Language, Literacy, and Numeracy Assessment (ELLNA) is scheduled on November 6, 2025.
2. To insure the smooth and prompt conduct of the test, this office is creating committees composed of division office personnel for segregation, delivery, retrieval and packing and repacking of the test materials on October 25-26, October 29, 30, 2025, and November 7-8, 2025.

**List of Personnel Assigned for the Segregation, Packing/Repacking, and Delivery of
ELLNA Materials
(October 25–26, October 29–30, and November 8, 2025)**

District/Name of Personnel		District/Name of Personnel	
Corella, Sikatuna, Loboc, Sevilla, Bilar, Batuan, Carmen 1-3 Sierra Bullones, Pilar, Alicia, Candijay, Mabini, Dauis, Panglao, Baclayon, Albur, Loay, Lila, Dimiao, Valencia, Dagohoy, San Miguel, Garcia Hernandez, Jagna, Duero, Guindulman, and Anda (29)		Cortes, Balilihan, Catigbian, San Isidro, Antequera, Maribojoc, Loon North, Loon South, Calape, Tubigon East/ West, Sagbayan, Danao, Clarin, Getafe 1-2, Inabanga North/South, Buenavista 1-2, Talibon 1-2, Bien Unido, Trinidad 1-2, , Ubay 1-3, PCPG (29)	
Ganie Caliso	Vicente Ebojo	Elizabeth J. Pido	Mark Kim Banais
Alger Bongabong	Karl Joseph Sarigumba	Ulysses Nogalada	Marlon Jongson
Adriano Beniga	Jonathan Suan	Joey Lagrada	Simon Bolasco
Jayson Lazara	Jaime Palma	Allan Rey Palban	Marlon Lacia
Lope Hubac		Ma. Maulitte Yap	

List of Personnel Assigned for the Retrieval of ELLNA Test Materials (November 7, 2025)			
District/Name of Personnel	District/Name of Personnel	District/Name of Personnel	District/Name of Personnel
Sierra Bullones, Pilar, Alicia, Candijay, Mabini, Corella, Sikatuna, and Baclayon (8)	Albur, Loay, Lila, Dimiao, Valencia, G-Hernandez, and Jagna (7)	San Isidro, Antequera, Maribojoc, Loon North, Loon South, Calape, Tubigon East and Catigbian (8)	Trinidad 1-2, Dagohoy, Ubay 1-3 and Pres. CPG (7)
Ganie Caliso	Francis Melencion	Alger Bongabong	Elizabeth Pido
Adriano Beniga	Jean Raper	Marlon Jongson	Mercedes Ungab
Christine Jane Palec	Vicente Ebojo	Peter Neil Ilogon	Jonathan Suan
Jayson Lazara	Malou Murphy	Ana Liza Laurel	Kimberly Huiso
		Maulitte Yap	Simon Bolasco

List of Personnel Assigned for the Retrieval of ELLNA Test Materials (November 7, 2025)			
District/Name of Personnel	District/Name of Personnel	District/Name of Personnel	District/Name of Personnel
Loboc, Sevilla, Bilar, Batuan, and Carmen 1-3 (7)	Duero, Guindulman, Anda, Daus, Panglao, Cortes, and Balilihan (7)	Sagbayan, Danao, Tubigon West, Clarin, Getafe 1-2, Inabanga North (7)	Inabanga South, Buenavista 1-2, Talibon 1-2, Bien Unido and San Miguel (7)
Lope Hubac	Ulysses Nogalada	Jaimie Palma	Joey Lagrada
Jerome Capuno	Rhea Arao-arao	Joan Lagria	Marina Bernasor
Marjorie Padonat	Karl Joseph Sarigumba	Antonio Pahang	Joan Bongabong
Marlon Lacea	Marie Jo Lomarda	Lorna Piquero	Irish Finalyn Ancog
Mark Kim Banais			

3. Members of the segregation/repacked committee, are entitled to claim a one-day (1) service credit/CTO if the schedule date is Saturday and Sunday.
4. Your usual assistance is highly appreciated.
5. Travelling and other incidental expenses relative to the conduct of the assessment are chargeable to NASBE funds subject to the usual government accounting and auditing rules and regulations.
6. This Memorandum shall serve as your **Travel Order**.
7. Widest dissemination of this memorandum is desired.