



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 Schools Division of Bohol

**Office of the Schools
 Division Superintendent**

October 14, 2025

DIVISION MEMORANDUM
 CID-2025 110

PLANNING SESSION OF THE BASPA OFFICERS, TWGs AND STAFF

TO:	President Vice President for Internal Affairs Vice President for External Affairs Secretary Asst. Secretary Treasurer Asst. Treasurer Auditor Asst. Auditor Representatives: CD 1 CD 2 CD 3 Ex-Vice President Members of the TWGs Staff	- Gemma Calacar - Janneth Tumanda - Anjo Crescencio - Ed Vincent Cahulugan - Chona Tigbas - Dalia Militante - Kim Sevcik - Cherry Anne Dahiroc - Jocelyn Lasconia - Jessica Alcala - Jessie Elorde - Gary Gementiza - Rochelle Impang - Ma. Theresa Hencianos - John McRae Racines - Mary Lielynne Bongo - Peter Paul Cubay - Merlino G. Acebes - Marlin Nambatac - Jerome Nalugon - Jocelyn Laguna - Ronald Bayot - Nelson Lagapa - Iris Finalyn Ancog
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1. You are called to attend the **Planning Session of the BASPA Officers, TWGs and Staff** on **October 15, 2025 (8:00 a.m. to 5:00 p.m.) Wednesday** at **Water Paradise Resort, Taloto District, Tagbilaran City.**
2. This activity aims to finalize the preparation for the upcoming **2025 Division Schools Press Conference.**
3. Meals and snacks are charged to **BASPA fund** while traveling and other incidental expenses relative to this activity shall be charged to **SP Funds/School MOOE/SEF/local funds** subject to the COA auditing and accounting rules and regulations.
4. Attendance is a must. This will serve as your **TRAVEL ORDER.**


FAY C. LUAREZ EdD, PhD TM, CESO VI
 Schools Division Superintendent