



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

October 20, 2025

DIVISION MEMORANDUM
No. **719** , s. 2025

**PREPARATION FOR THE CONDUCT OF ACCREDITATION AND
EQUIVALENCY (A&E) ASSESSMENT FOR ALS LEARNERS FOR SCHOOL
YEAR 2025–2026**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
PSDS/ APSDS
EPSA
School Heads
All Others Concerned

1. Pursuant to Regional Memorandum No. 1026 , Monitoring of the Accreditation and Equivalency Test Registration, this Office issues the following instructions to ensure that all learners eligible to take the assessment are properly prepared, registered, and accounted for.
2. ALS teachers and implementers are hereby directed to ensure that **all prospective A&E test takers have accomplished their required learner portfolios** as part of their learning evidence prior to registration.
3. Registration Schedule:
 - **October 21–24, 2025** and **October 27–31, 2025** shall be the period for learner registration at their respective Testing Centers or designated registration areas. Since October 27-31, 2025 is INSET schedule, ALS teachers shall be given one (1) day to register their learners and the remaining days during this period shall be for the INSET participation.
 - The **final deadline for the submission of all registered learners** shall be on **November 4, 2025**.
4. ALS teachers must **strictly validate the readiness and eligibility of learners** prior to registration. Those learners who are: irregular in attendance, not ready to take the test, or have other valid reasons for exclusion shall not be included in the list of A&E registrants.



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5. Teachers are required to **encode the data of non-registrants** through the **provided online link**: <https://tinyurl.com/ymrufvkh>. The data to be submitted shall include the following:
 - Name of learners with LRN
 - Address
 - Name of Parents/ Guardian
 - Contact number
 - Remarks (No attendance, irregular attendance, needs intervention, incomplete portfolio)

- This data will serve as a basis for the Division ALS Team in designing **future interventions, re-engagement programs, to be reported to the Division Planning Officer (DPO) for unenrollment in the LIS, and learner support mechanisms.**
6. All learners' **portfolios shall be brought by their respective ALS teachers to the designated Testing Centers** on the date abovementioned. The **Education Program Specialist II in-charge of ALS (EPSA)** shall be responsible for the **checking and validation** of these documents at the testing site. However, **testing center in Pilar TVHS, the checking and validation of portfolios shall be undertaken by Mrs. Gloria Cifra, ALS Teacher of Dagohoy District.**
7. **For the schedule of registration, refer to attached.**
8. ALS teachers are further reminded to ensure that **all ALS forms are completely and accurately filled out** with the necessary data before submission at the testing center.
9. ALS Division Focal Person, PSDS/ APSDS and EPSA are directed to closely monitor the compliance of all ALS teachers with these preparatory activities to ensure full adherence to timeliness and accuracy of data submission.
10. Transportation, meals and accommodation of EPSA II who will be facilitating the conduct of this activity shall be charged to ALS PSF, while the transportation, meals and other incidental expenses of the ALS teachers shall be charged to their Teaching and Transportation Allowance (TTA) subject to the usual government accounting rules and regulations.
11. This memorandum also serves as a **Travel Authority.**



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12. Immediate and widest dissemination of this Memorandum is desired.


FAY C. LUAREZ EdD, PhD. TM, CESO VI
Schools Division Superintendent 

FCL/CID/CMR/

Accreditation and Equivalency (A&E) Test 2025 Registration Schedule

DATE	SAN ROQUE NHS TESTING CENTER (ALBURQUERQUE)	VALENCIA TECH. VOC. HS	PILAR TECH. VOC. HS	SAN JOSE NHS (TALIBON)	CALAPE NHS
OCTOBER 21	Corella	Loay	Batuan	Bien Unido	Clarín
	Baclayon	Loboc	Bilar	San Miguel	Danao
OCTOBER 22	Daus		Carmen 1	Getafe 1	Inabanga North
				Getafe 2	Inabanga South
OCTOBER 23	Sevilla	Dimiao	Carmen 2	Trinidad 1	San Isidro
		Jagna	BJMP Carmen	Trinidad 2	Catigbian
OCTOBER 24	Balilihan	Garcia Hernandez	Carmen 3	CPG	Maribojoc
OCTOBER 27	Cortes	Lila	Sierra Bullones	Ubay 1	Buenavista 1
				Ubay BJMP	Buenavista 2
OCTOBER 28	Sikatuna	Duero	Alicia	Ubay 2	Tubigon East
OCTOBER 29	Panglao	Guindulman	Pilar	Ubay 3	Loon South
			Sagbayan		Loon North
OCTOBER 30	Antequera	Anda	Mabini	Talibon 1	Tubigon West
OCTOBER 31	Albuquerque	Valencia	Candijay	Talibon 2	Calape
			Dagohoy	Talibon BJMP	
Test Registration Officer, Co-RO and Support Staff	JEAN C. SATURINAS POLYVIE T. FRANCISCO Kim Vincent I. Acedo	NEIL JOHN C. JABUJAB MYRA MAY R. DUMAPIAS MARLON S. SUMAYO	GLORIA S. CIFRA RUEL E. MABAQUIAO LOWELITO T. BUTRON REBECCA B. FOSTANES	ELSA F. HINGPIT GENEVIVE G. ESTOLOGA JESAMES. GENIA	HELEN N. ROCAMORA APRIL GRACE O. SACLAY ELVIE T. MIJARES RICO M. CUYA
BJMP Test Registration Officer			BEATRIZ G. ESPANSO ANALIZA S. CAJOTE ISRAEL C. TARAY	GEORGINA B. ESPAÑOL and NOVELITA T. BORNEA- TALIBON BJMP ROMEO C. MARIÑO and ELENA MABOLOC -UBAY BJMP	