



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

OFFICE MEMORANDUM No. 37, s. 2025

To : EDUARDO A. OMPAD EdD, CESE
Assistant Schools Division Superintendent
Division of Bohol
City of Tagbilaran

**Subject: DESIGNATION AS OFFICER-IN-CHARGE (OIC) OF THE DIVISION
PHYSICAL FACILITIES SECTION**


Date : August 26, 2025

In view of the forthcoming retirement of the Division **Engr. Domingo J. Lamoste, Jr.** effective October 1, 2025 with an approved Leave of Absence effective September 1-30, 2025, for the exigency and in the interest of public service, you are hereby designated as **Officer-In-Charge (OIC), Division Physical Facilities Section**, effective **September 1, 2025** until a regular replacement is appointed or until further orders.

As OIC, you shall perform the duties and responsibilities inherent to the position, ensure the smooth delivery of basic education facilities support services in the Division, and shall report directly to the Schools Division Superintendent or her duly authorized representative.

All concerned are enjoined to give their full support and cooperation to the designated OIC in the discharge of his duties and responsibilities.

Please be guided accordingly.


FAY C. LUAREZ EdD, PhD.TM, CESO VI
Schools Division Superintendent

Copy furnished:

- The State Auditor IV
COA, Team Leader
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