



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

Office of the Schools Division  
Superintendent

September 10, 2025

**DIVISION MEMORANDUM**  
CID-2025- 92

To: Public Schools District Supervisor of Sierra Bullones, Pilar, Alicia, Candijay, Guindluman,  
Duero, Loay & Dausi

**VIRTUAL ORIENTATION ON THE DISBURSEMENT OF THE DOWNLOADED IPED  
PROGRAM SUPPORT FUND FOR THE HONORARIA AND TRAVEL ALLOWANCE OF  
INDIGENOUS PEOPLES RESOURCE PERSONS**

1. In line with the Department of Education's continuing commitment to ensure efficient and transparent utilization of program funds, this Office shall conduct a **Virtual Orientation on the Disbursement of the Downloaded IPED Program Support Fund to Schools for the Honoraria and Travel Allowance of IP Resource Persons.**
2. The orientation aims to:
  - Provide uniform guidelines on the proper disbursement and liquidation of the IPED Program Support Fund;
  - Clarify documentary and financial requirements for the payment of honoraria and travel allowance of Indigenous Peoples (IP) Resource Persons;
  - Ensure accountability and compliance with existing DepEd, COA, and DBM rules and regulations.
3. **Participants** to this orientation are the **District Bookkeepers, District Administrative Officers, SDO Finance personnel, School Heads and Contract of Service (COS)**, if any, of schools downloaded with the IPED Funds.
4. The orientation shall be conducted **virtually via Google Meet** on September 16, 2025 at 10:00 a.m. A meeting link shall be provided through the official communication channels at an hour prior to the activity.
5. All participants are enjoined to attend promptly and actively engage in the discussions. School Heads are expected to cascade the information to their respective school finance personnel as necessary.
6. See the attached list of recipient schools for the downloading of of IPED Funds, Travel Allowance and Honoraria for your reference.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**FAY C. LUAREZ EdD, PhD TM, CESO VI**  
Schools Division Superintendent

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**LIST OF RECIPIENT SCHOOLS FOR THE DOWNLOADING OF IPED FUNDS: TRAVEL ALLOWANCE AND HONORARIA FOR IP  
CHIEFTAINS, REPRESENTATIVES, AND RESOURCE PERSONS**

SCHOOL	DISTRICT	NAME OF RESOURCE PERSON	No. of Pax	Motor Cycle Fare		Bus Fare		Tricycle Fare		TOTAL	Meal Allowance		Honorarium	Total
				9/29/25	9/30/25	9/29/25	9/30/25	9/29/25	9/30/25		9/29/25	9/30/25		
Cantaub ES	Siera Bullones	Enrique Baratas	1	150	150	138	138	30	30	636	360	180	600	1776
Lundag IS	Pilar	Epifanio Carias	1	150	150	146	146	30	30	652	360	180	600	1792
Inaghuban ES	Pilar	Fortunato Rabi	1	150	150	146	146	30	30	652	360	180	600	1792
Katipunan Annex ES	Alicia	Enrique Baratas	1	100	100	195	195	30	30	650	360	180	600	1790
Cadapdapan ES	Candijay	Decena Nida Salingay	1	100	100	180	180	30	30	620	360	180	600	1760
Biabas ES	Guindulman	Jovina Datahan	1	150	150	162	162	30	30	684	360	180	600	1824
Bayong ES	Guindulman	Alfredo Datahan	1	150	150	162	162	30	30	684	360	180	600	1824
Tatay ES	Duero	Hilario Galambao	1	150	150	144	144	30	30	648	360	180	600	1788
		Naning Bagotsay	1	150	150	144	144	30	30	648	360	180	600	1788
Botoc ES	Loay	Vilma Pauden	1	15	15	37.60	37.60	15	15	60	180	180	600	1020
Totolan ES	Dausis	Jurape Sabrani	1	50	50	-	-	30	30	160	-	-	600	760
											<b>TOTAL.....</b>			<b>17914</b>

Certifying the Availability of Funds

*PPA 978 / NO-7.25-01451*

**JULIE ANN KRISTIE A. REDILLAS**  
Division Budget Officer

Approval Recommended:

**GABINA F. LADARAN**  
Accountant III

Approved:

**FAY C. LUAREZ EdD, PhD TM, CESO VI**  
Schools Division Superintendent