



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

September 3, 2025

DIVISION MEMORANDUM
No. **594**, s. 2025

NON-IU SENIOR BOOKKEEPERS CAPABILITY BUILDING AND COORDINATION MEETING

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
School Principals/Heads
Administrative Officers II
Senior Bookkeepers
All Others Concerned

1. In keeping with our mandate and to have a smooth and effective flow of financial transactions, this Office hereby announces the conduct of a 2-day Capability Building and Coordination Meeting with all Non-IU Senior Bookkeepers together with the SDO Finance Personnel. The activity is intended to discuss issues and concerns with regards to financial transactions to capacitate and improve services as bookkeepers.
2. In view hereof, all Non-IU Senior Bookkeepers shall attend the 2-day Coordination Meeting on September 19-20, 2025. Venue will be announced before the said activity. Since September 20, 2025 falls on a Saturday, participants will be entitled to a one (1) day Compensatory Overtime Credit (COC).
3. All participants are enjoined to come to the venue on time and shall, by no means, be doing activities other than attending and participating in this activity. Attendance of all participants is a must. If a participant is unable to attend the scheduled activity due to emergency reasons, he/she must notify the Accounting Section in advance. Target participants will be attending on Official Business.
4. This memorandum shall serve as **Travel Authority**. The full list of participants along is provided in Annex A.
5. Immediate and wide dissemination of this Memorandum is enjoined, and strict compliance is hereby directed.


FAY C. LUAREZ EdD PhD TM CESO VI
Schools Division Superintendent



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DepEd Tayo Bohol Division



ANNEX A.

LIST OF FACILITATORS / SECRETARIAT

SDO Personnel:

- 1 Gabina F. Ladaran, CPA
- 2 Julie Ann Krsitie A. Redillas
- 3 Felipe Platino Jr.
- 4 Liza D. Crescencio
- 5 Wee Villaber
- 6 Diane Cicely A. Jeminez
- 7 Karl Joseff A. Sarigumba
- 8 Cherrymie B. Colarte
- 9 Rufa C. Rapi rap
- 10 Loida Gaudicos
- 11 Glenda Salvacion
- 12 Bless Dagondon
- 13 Jeberly Lopes
- 14 Lorna S. Piquero
- 15 Raineria N. Daing
- 16 Juliet Dumapias
- 17 Mary Grace Ocio
- 18 Marie Christianne C. Agang - ang
- 19 Gwynne Mari Badad

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PARTICIPANTS

DISTRICT	SENIOR BOOKKEEPERS
20 ALBURQUERQUE	Ma. Lourdes Aranzado
21 ANTEQUERA	Maria Berna V. Viodor
22 ANTEQUERA	Evelyn C. Dacaldacal
23 BACLAYON	Boots P. Ramo
24 BALILIHAN	Maryjean G. Sisican
25 BALILIHAN	Sharon Annieby Rante
26 CALAPE	Eddel Jay L. Meniano
27 CALAPE	Juliet C. Villorejo
28 CATIGBIAN	Doris A. Lacea
29 CATIGBIAN	Geralin L. Saludes
30 CORELLA	Ma. Irene E. Balbin
31 CORTES	Arvin A. Ramos
32 CORTES	Lorilie T. Chatto
33 DAUIS	Leah O. Lara
34 LOON NORTH	Angelito S. Cutor
35 LOON NORTH	Sheila Marie P. Maluenda
36 LOON NORTH	Ian Mart A. Salao
37 LOON SOUTH	Gerlick C. Mataflorida
38 LOON SOUTH	Gretchel B. Mula
39 MARIBOJOC	Gemma B. Miranda
40 MARIBOJOC	Jacinta D. Marilla
41 PANGLAO	Juvy Loquellano
42 SIKATUNA	Jhonari C. Visaya
43 TUBIGON EAST	Joy April N. Baid
44 TUBIGON EAST	Artrmia Magdoza
45 TUBIGON EAST	Renzcel M. Gallo
46 TUBIGON WEST	Jereilou D. Tagsa
47 TUBIGON WEST	Maribel R. Arbasto
48 TUBIGON WEST	Carmelita A. Nuez
49 BUENAVISTA I	Maria May T. Turan
50 BUENAVISTA I	Analyn F. Pelpinosas

DISTRICT	SENIOR BOOKKEEPERS
51 BUENAVISTA II	Carmela C. Sumalinog
52 BIEN UNIDO	Agnes Jane O. Balane
53 BIEN UNIDO	Nicky D. Cerio
54 CLARIN DISTRICT	Marlyn M. Bustalino
55 CLARIN DISTRICT	Christine E. Panis
56 DAGOHOY	Merlinda C. Timbal
57 DAGOHOY	Cristine I. Asucan
58 DAGOHOY	Aileen T. Legarde
59 DANA O	Myrna E. Evangelista
60 DANA O	Eden J. Nuñez
61 GETAFE I	Mercy I. Buntod
62 GETAFE II	Calire Joy C. Zamora
63 INABANGA NORTH	Lucille P. Pagaura
64 INABANGA NORTH	Sabino A. Logroño
65 INABANGA NORTH	Jofelaine Marie A. Carajay
66 INABANGA SOUTH	Yvette Anasco
67 INABANGA SOUTH	Ediza Mae Omapas
68 PRES CPG	Janeth Galupo
69 PRES CPG	Joan E. Barrientos
70 PRES CPG	Christopher B. Arangvon
71 SAN ISIDRO	Sylvua F. Sumatra
72 SAN MIGUEL	Baby Claire A. Empinado
73 SAN MIGUEL	Jane C. Eulogio
74 SAN MIGUEL	Jea Grace L. Nuez
75 SAGBAYAN	Clarissa H. Mendez
76 SAGBAYAN	Noreen D. Amodia
77 SAGBAYAN	Analie E. Tinahora
78 TALIBON I	Gliselda V. Caro
79 TALIBON I	Maria Joa V. Masias
80 TALIBON I	Miriam J. Evangelista
81 TALIBON II	Jenalyn T. Virtudazo

PARTICIPANTS

82 TALIBON II	Crestine A. Ochavillo	119 LOAY	Mary Leizle B. Aljo
83 TRINIDAD I	Josephine A. Bisnar	120 LOBOC	Debbie Pujadas
84 TRINIDAD I	Exuperia C. Abelgas	121 LOBOC	Annabelle V. Velasco
85 TRINIDAD II	Napallacan, Generosa G	122 LOBOC	Sheila Marie C. Cuajao
86 UBAY I	Paterna B. Gucila	123 MABINI	Joseph A. Veloso
87 UBAY I	Marichu Galula	124 MABINI	Nino Jerome N. Vasquez
88 UBAY II	Mari Grace M. Apat	125 PILAR	Carmina J. Alboroto
89 UBAY III	Polinar, Ma. Ana F	126 PILAR	Sheila R. Rejas
90 UBAY III	Amegable, Veronica L	127 SEVILLA	Anariza G. Graciosa
91 ALICIA	Michelle V. Banawa	128 SEVILLA	Ma. Christine B. Limosnero
92 ALICIA	Charito A. Platino	129 SIERRA BULLONES	Mhaycel E. Alcala
93 ANDA	Jenelyn A. Bernales	130 SIERRA BULLONES	Evelyn B. Alolino
94 ANDA	Recel Joy Morquiala	131 SIERRA BULLONES	Marivic B. Tolesio
95 BATUAN	Alvie E. Limpot	132 Valencia	Alberto N. Tagapia
96 BATUAN	Amabelle D. Palingcod	133 Valencia	Sarah A. Tagud
97 BILAR	Anabelle A. Quion		
98 CARMEN I	Rocelyn C. Toledo		
99 CARMEN II	Marichu S. Noculan		
100 CARMEN III	Elvira M. Lumapay		
101 CANDIJAY	Cristina B. Amora		
102 CANDIJAY	Marian Grace P. Buntag		
103 CANDIJAY	Ruby T. Omila		
104 CANDIJAY	Jessica Obara		
105 DIMIAO	Sinforiano F. Blanco Jr.		
106 DIMIAO	Marzeny M. Sumaoy		
107 DUERO	Dolores S. Glico		
108 DUERO	Jo-ann J. Galupo		
109 GARCIA-HERNANDEZ	Zenelyn Agdana		
110 GARCIA-HERNANDEZ	Gemma Ann Masilang		
111 GUINDULMAN	Becky A. Mabalatan		
112 GUINDULMAN	Joseline O. Mabalatan		
113 GUINDULMAN	Irish Karen Bambi		
114 JAGNA	James Anthony A. Cruz		
115 JAGNA	Liezel A. Bajamonde		
116 JAGNA	Maria Jalna C. Dagcota		
117 JAGNA	Estrella Balo		
118 LILA	Christian Rofell E. Gamorot		