



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division Superintendent

September 3, 2025

DIVISION MEMORANDUM

No. **592**, s. 2025

**RECOGNITION OF LEARNING RESOURCE WRITERS AND EVALUATORS OF
SPECIAL NEEDS EDUCATION, MULTIGRADE, AND KINDERGARTEN AND
BENCHMARKING ACTIVITIES**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. With reference to the attached RM No. 0784, s. 2025 dated August 4, 2025, entitled **“RECOGNITION OF LEARNING RESOURCE WRITERS AND EVALUATORS OF SPECIAL NEEDS EDUCATION, MULTIGRADE, AND KINDERGARTEN AND BENCHMARKING ACTIVITIES”** on September 10-12, 2025, which will be in Bohol Division, this office would like to inform and directs everyone concerned.
2. Benchmarking activities will be on **September 11, 2025**. They will be visiting Kindergarten, Multigrade and Special Needs Education classes from the districts of **Catigbian, Sagbayan, Balilihan, Baclayon, Loay, Dimiao, Valencia, Garcia-Hernandez and Jagna**. The Public Schools District Supervisor of the districts mentioned will be the one to assign classes to be visited. There will be members of the TWG who will take the lead per group.
3. The decoration committee will report to the venue on **September 9, 2025** to prepare for the necessary things for the activity. (see enclosure for the members)
4. Transportation and other incidental expenses relative to the conduct of the activity is charged against School MOOE/local funds or other available sources subject to usual accounting and auditing rules and regulations.
5. This memorandum also serves as a **TRAVEL ORDER**.
6. Immediate and wide dissemination of this memorandum is desired.


FAY C. LUAREZ, EdD TM, CESO VI
Schools Division Superintendent 



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Schools Division of Bohol

Enclosure to DM 592 s. 2025

Working Group/Committee:

Chairman: Martina Aguilar – Panglao District

1. Asuncion Ann Cirunay- Biking Nat'l High
2. Gerzon H. Camarines – Lourdes NHS
3. Jewel Rojero- Lourdes NHS
4. Ivan Philip Apale – Lourdes NHS
5. Maria April Co – Lourdes NHS
6. Antonette Cubeta – Lourdes NHS
7. Mary Ann Aralca – Lourdes NHS
8. Maylanie Camarines – Lourdes NHS
9. Jean Rea O. Elaba – Jagna CES
10. Cheryl M. Albos – Loon South CES



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

No. **0784** s. 2025

04 AUG 2025

RECOGNITION OF LEARNING RESOURCE WRITERS AND EVALUATORS OF SPECIAL EDUCATION, MULTIGRADE, AND KINDERGARTEN, AND BENCHMARKING ACTIVITIES

To: Schools Division Superintendents
Other Concerned Personnel

1. To recognize the commendable contributions of the writers and evaluators of Inclusive Learning Activity Sheets (ILAS) for Key Stage 1 learners in inclusive and multigrade settings and assessment tools for Kindergarten, and to further enrich the implementation of inclusive education in the region, this Office, through the Curriculum and Learning Management Division, will conduct Recognition of Writers and Evaluators of Integrated Competency-based Assessment (ICBA) Tools for Kindergarten and Inclusive Learning Activity Sheets for Key Stage 1 Learners in Inclusive and Multigrade Setting, and Benchmarking Activities in Bohol Province Division on September 10–12, 2025. Specific venue of the activity shall be announced in a separate issuance.
2. The activities aim to:
 - a. Acknowledge the efforts of the dedicated writers and evaluators whose work supports equitable access to quality education for all learners, particularly those in Kindergarten, SPED, and Multigrade classes;
 - b. Highlight the significant role of inclusive, contextualized, and learner-responsive activity sheets and assessment tools in enhancing teaching and learning in diverse learning environments; and
 - c. Provide opportunities for benchmarking and knowledge exchange among performing schools implementing effective inclusive practices in Special Education, Kindergarten, and Multigrade Education.
3. The participants to these activities are the identified writers and evaluators, Division SPED Focal Persons, Division Multigrade Focal Persons, Regional Supervisors, and Technical Working Group Members (please see enclosure number 1)
4. The Schools Division Office of Bohol, through the division SPED and MG Focal Persons, is requested to lead the facilitation of the activity, including venue preparation, coordination with host schools, and logistical arrangements. The first meal to be served is lunch on September 10, while the last meal will be lunch on September 12. Participants are expected to arrive before lunch on the first day.

7. Expenses for board and lodging, venue, and other miscellaneous expenses incurred relative to the conduct of the activity shall be charged against 2024 SPED Program Support Funds to be downloaded to Bohol Province Division while travel and other incidental expenses of the participants shall be charged against Region/Division/School SPED-PSF, MOOE/local funds or other available sources subject to usual accounting and auditing rules and regulations.

8. Below is the Activity Matrix for reference:

Date	Time	Activity	Venue	Person/Unit Responsible
Sept. 10, 2025 (Wednesday)	12:00 NN – 1:00 PM	Arrival and Registration / Lunch	Designated Venue, Bohol	SDO Bohol TWG / Regional TWG
	1:00 PM – 4:30 PM	Recognition Ceremony of Writers and Evaluators	Conference Hall	RO VII TWG / SDO Bohol TWG
	4:30 PM – 5:00 PM	Orientation on Benchmarking Activity	Same venue	SDO Bohol TWG
Sept. 11, 2025 (Thursday)	7:00 AM – 8:00 AM	Breakfast and Travel to Schools	Assigned Schools	SDO Bohol TWG
	8:00 AM – 12:00 NN	Benchmarking in Selected Performing Schools	Kindergarten / SPED / MG Schools	Host Schools / SDO Bohol TWG
	12:00 NN – 1:00 PM	Lunch	On-site or Packed	Host Schools / SDO Bohol
	1:00 PM – 4:00 PM	Continuation of Benchmarking and Reflection Sharing	Assigned Venues	Bohol TWG/RO VII / Participants
Sept. 12, 2025 (Friday)	7:00 AM – 8:00 AM	Breakfast	Venue	SDO Bohol
	8:00 AM – 11:30 AM	Synthesis, Feedback Session, and Way Forward	Venue	RO VII TWG / Participants
	11:30 AM – 1:00 PM	Lunch and Departure	Venue	All

9. Immediate and wide dissemination of this memorandum is desired.


SALUSTIANO T. JIMENEZ EdD, JD, CESO III
 Director IV
 Regional Director

STJ/FYA/CLMD/EBEJ /ggb

List of Participants**A. iLAS Writers and Evaluators**

Name	Division	Name	Division
1. Dahlia Milagrosa J. Dultra	Bohol	24. Blanche Faith A. Fortuna	Tanjay City
2. Vivian B. Samputon	Bohol	25. Florenda Zerna	Tanjay City
3. Verna Deligero	Bohol	26. Lemuel Barol	Tagbilaran City
4. Marilyn Delima	Canlaon City	27. Mergean Lepiten	Toledo City
5. Alfredo M. Maquiling Jr	Canlaon City	28. Herminigilda Malapitan	Toledo City
6. Ma. Perlas Glaiza Saludaquil	Canlaon City	29. Jeramel Bragat	Cebu Province
7. Maritoni Baldespina	Carcar City	30. Juanita Lafuente	Tagbilaran City
8. Maria Sigrid Paches	Carcar City	31. Rolando Roa	Guihulngan City
9. Jonadeth Relampagos	Cebu City	32. Roman M Rafal	Guihulngan City
10. Phamela Oliva	Cebu City	33. Jonah Lynn S. Rafal	Guihulngan City
11. Nancy Manguilimotan	Cebu City	34. Lainet T. Orellano	Negros Oriental
12. Maria Nina Aying	Lapulapu City	35. Glenda G. Cadeliña	Negros Oriental
13. Edeliza Sobiono	Lapulapu City	36. Joseph D. Bagood	Siquijor
14. Romelyn Lunzaga	Talisay City	37. Eljie Lomocso	Siquijor
15. Sisinia Vasquez	Talisay City	38. Emmylou Molina	Siquijor
16. Maelou Jean Salve	Talisay City	39. Sarah Jane T. Barrera	Tanjay City
17. Ranelia Alferez	Dumaguete City	40. Ana Liza B. Layasan	City of Naga
18. Brona M. Dolar	Dumaguete City	41. Lindy M. Pujante	City of Naga
19. Geraldine T. Coco	Dumaguete City	42. Mark H. Sieras	Danao City
20. Mira Q. Casiano	City of Bogo	43. Rosedil G. Duterte	Danao City
21. Miralona Sarsalejo	City of Bogo	44. Jellin C. Dakay	Danao City
22. Giovanni B. Montealegre	Cebu Province	45. Jennifer Y Amante	Mandaue City
23. Janely Lima	Cebu Province	46. Gina C. Bantaya	Mandaue City

B. ICBA Writers and Evaluators

Name	Division	Name	Division
Janice Gocotano	C	Annie Cailing	Cebu Province
Eda Postrano	Cebu Province	Maelou Jane Salve	Talisay City
Hazel Bardoquillo	Cebu Province	Jesiel Diamante	Mandaue City
Hope Rama	Cebu City	Clarisse Quesio	Mandaue City
Sweet Opalyne Sa-a	Cebu City	Mhel Mendez	Bohol Province
Lovely Jane Apole	Bohol Province	Rosemarie Lofranco	Bohol Province
Geraldine Alvez	Toledo City	Ma. Elena Paras	Cebu Province
Evelyn Codilla	Bohol Province	Daisy Rico	Cebu City
Herminigilda Malapitan	Toledo City	Robert Gallardo	Mandaue City

C. DIVISION SPED AND MG FOCAL PERSONS

Name	Division	Name	Division
Teotima Paningsoro	Carcar City	Pamela Rodemio	Cebu Province
Herminigilda Malapitan	Toledo City	Imelda Naveo	Lapulapu City
Anna Lisa Layasan	City of Naga	Robert Gallardo	Mandaue City
Anna Liza Mapula	City of Naga	Ma. Delia Minoza	Mandaue City
Sisinia Vasquez	Talisay City	Araceli Laude	Danao City
Daisy Rico	Cebu City	Jellin Dakay	Danao City
Maria Elena Paras	Cebu Province	Nestila Terol	Bogo City

D. TECHNICAL WORKING GROUP

Name	Division	Name	Division
Vivian Samputon	Bohol	Maria Luisa Tulop	Bohol
Jean Rea Elaba	Bohol	Jeffrey Montejo	Bohol
Cheryl Albos	Bohol	Jaime Quinga Jr	Bohol
Ma. Mel Belano	Bohol	Lolita Kibir	Bohol
Alice Raganas	Bohol	Dahlia Dultra Milagrosa	Bohol
Verna Deligero	Bohol	Helen Roa	Cebu Province
Ma. Nina Aying	Lapulapu City	Adina Ranay	Cebu Province
Jeramel Bragat	Cebu Province	Gilda Bancog	CLMD
Bryant Acar	CLMD	Elaine Perfecio	CLMD
Juvelyn Otero	CLMD	Eduardo Omana	CLMD
Melona Lumantao	CLMD	Judith Abellaneda	CLMD
Roland Villegas	CLMD	Quirico Sumampong	CLMD
Cesar Restauero	CLMD	Emiliano B. Elnar Jr.	CLMD