



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Bohol

**Office of the Schools Division
Superintendent**

August 8, 2025

MEMORANDUM
MLC-2025- 82

TO:

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Rechie M. Piollo
Helen M. Bagcat
Vidala T. Lugod
Joan A. Salice
Ma. Buenaventurada G. Socorin
Ma Rowena Balduman
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Janeth L. Tumanda
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Jesebella Q. Cutanda
Peter Paul C. Cubay
Mildred P. Buga
Marifel Bernales
Dioscora Tayone
Marites M. Cimeni
SGOD & CID STAFF


FROM: **FAY C. LUAREZ** EdD, PhD TM, CESO VI
OIC-Schools Division Superintendent

SUBJECT: Review & Quality Assurance of Resource Package, Dry-Run of Sessions, Finalization & Briefing of the Program Management Team (PMT) for the Approved PRC PDP on Upskilling of Key Stage 1 Teachers on the Conduct of Reading Remediation

DATE: August 11-12, 2025

1. Listed personnel above are requested to attend the **Review & Quality Assurance of Resource Package, Dry-Run of Sessions, Finalization & Briefing of the Program Management Team (PMT) for the Approved PRC PDP on Upskilling of Key Stage 1 Teachers on the Conduct of Reading Remediation** to be held on August 11-12, 2025 at Panda Tea, Tagbilaran City.
2. Travel and other incidental expenses incurred by the participants, TWG and staff shall be charged to school MOOE/local funds, while food and accommodation shall be charged against HRD Fund Continuing, subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as **Travel Order**.
4. Immediate and wide dissemination of this Memorandum is directed.

