



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

August 1, 2025

DIVISION MEMORANDUM
No. **532** , s. 2025

**RECONSTITUTION OF THE DIVISION PERFORMANCE
MANAGEMENT TEAM (PMT)**

To: Assistant Schools Division Superintendent
Division Chiefs and Section Heads
Public Schools District Supervisors/Acting PSDS
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015, entitled “Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education”, this Office announces the Reconstitution of Division Performance Management Team (PMT) to wit:

Chairperson	: Eduardo A. Ompad EdD, CESE Assistant Schools Division Superintendent
Member	: Wilfreda O. Flor, PhD. - SGOD Chief
	: Carmela S. Restificar PhD. - CID Chief
	: Atty. Jessie A. Fuentes - Attorney III
	: Renato S. Calamba PhD. - PSDS; BAPSMA President
	: Donnabel P. Datahan EdD, JD - P-II, Pres. PESPA Bohol Chapter
	: Maria Aurora D. Luma-ad - Medical Officer III
	: Maritess M. Cimine, PhD. - SEPS
	: Elizabeth J. Pido - SEPS
	: Ma. Maulitte M. Yap - SEPS
	: Fermin M. Albutra - AO V
	: Gabina F. Ladaran CPA - Accountant III
	: Julie Ann Kristie A. Redillas- Budget Officer III

Chairman Secretariat	: Lope S. Hubac PhD	- Education Program Supervisor
Member	: Angelette Remolador	-Program Development Officer I
	: Marina L. Bernasor	-Program Development Officer I
	: Ian B. Dolauta	- Program Development Officer I
	: Judith S. Apale	- Education Program Specialist II
	: Nicanora Gretli S. Fostanes	- Administrative Officer IV
	: Victor M. Cemi	- Administrative Officer IV
	: Diane Cecily Jeminez	- Administrative Officer II
	: Kenneth Lamoste	- Legal Assistant I

2. The Secretariat and PMT shall have the following functions and responsibilities to wit:

- The Secretariat at each level sets consultation of all Heads of Offices for the purpose of discussing the targets set the performance commitment and rating form;
- The Secretariat prepare notices and agenda for convening for screening/deliberations/meetings of the PMT;
- Document and maintain database of PMT deliberations; including pertinent records and travel documents.
- The PMT identify potential to performers and provide inputs to the PRAISE Committee for grant of awards and incentives;
- Adopts its own internal issues, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegations of authority to representatives in case of absence of its members; and
- The PMT recommends approval of the Office Performance Commitment rating to the Head of Agency.

3. Immediate dissemination and compliance to this Memorandum is desired


FAY C. LUAREZ EdD, PhD.TM, CESO VI
 OIC - Schools Division Superintendent