



# GIRL SCOUTS OF THE PHILIPPINES

Visayas Region  
Bohol Girl Scout Council

## COUNCIL CIRCULAR NO. 13 Series of 2025

**TO :** PUBLIC SCHOOLS DISTRICT SUPERVISORS  
CENTRAL/SCHOOL PRINCIPALS, SCHOOL HEADS  
DISTRICT FIELD ADVISERS, TROOP LEADERS  
ELEMENTARY AND SECONDARY OF PUBLIC AND PRIVATE SCHOOLS  
ALL MUNICIPALITIES AND TAGBILARAN CITY

**SUBJECT :** COUNCIL TRAINING SCHOOL FOR FISCAL YEAR 2025-2026  
▪ AGE LEVEL SPECIALIZATION COURSE  
▪ BASIC COURSE (BATCH 2)

**DATE :** AUGUST 12, 2025

The Bohol Girl Scout Council is pleased to announce the schedules for the Age Level Course and the Basic Course (2<sup>nd</sup> Batch), priority training courses under the GSP Adult Training and Development Scheme for troop leaders for the fiscal year 2025-2026.

<b>COURSE 2</b>	<b>AGE LEVEL SPECIALIZATION COURSE</b>
	This course is a residential/live-in training, requiring participants to stay at the venue for the entire duration without overnight departures. The schedule includes Girl Scout Ceremonies in the early morning and evening, integral to the program and counting towards total training hours, fostering a cohesive and immersive learning experience.
<b>Date</b>	<b>August 29-31, 2025</b>
<b>Venue</b>	Lourdes National High School, Panglao
<b>Target Participants</b>	Registered Troop Leaders and Co-Leaders who have taken the Basic Course (face-to-face or digital)
<b>Registration Fee</b>	P 3,200.00 per participant The registration fee is to cover expenses for food (meals and snacks), training kit and materials, and other training expenses.
<b>Arrival</b>	▪ Participants are expected to be at the venue on the evening of Friday, August 29 for the Arrival, Registration, Settling Down and Orientation. ▪ Participants should only depart from or leave their respective schools/districts after classes at 5:00 pm on Friday, August 29.
<b>First Meal Last Snack</b>	Dinner on August 29, Friday PM Snacks on August 31, Sunday



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<b>COURSE 1</b>	<b>BASIC COURSE (Batch 2)</b> This course is a residential/live-in training, requiring participants to stay at the venue for the entire duration without overnight departures. The schedule includes Girl Scout Ceremonies in the early morning and evening, integral to the program and counting towards total training hours, fostering a cohesive and immersive learning experience.
<b>Date</b>	<b>September 5-7, 2025</b>
<b>Venue</b>	Tabalong National High School, Dauis, Bohol
<b>Target Participants</b>	Registered New/Untrained Troop Leaders and Co-Leaders
<b>Registration Fee</b>	P 3,200.00 per participant The registration fee is to cover expenses for food (meals and snacks), training kit and materials, and other training expenses.
<b>Arrival</b>	<ul style="list-style-type: none"> <li>▪ Participants are expected to arrive at the venue on the evening of September 5, Friday for the Registration, Settling Down and Orientation.</li> <li>▪ Participants should only depart from their schools or districts after their last class on September 5, Friday at 5:00 pm.</li> </ul>
<b>First Meal Last Snack</b>	Dinner on September 5, Friday PM Snacks on September 7, Sunday

**GSP Attire/Things To Bring**

Participants are required to wear the proper Girl Scout uniforms during the training.

- GSP Official Business Uniform (with GSP Adult Scarf and Pins) and closed black leather/office shoes
- GSP Alternate Uniform (white embroidered blouse, dark green pants and vest) and closed black leather/office shoes
- GSP Adult Polo Shirt (white/green or black), Fun or Event T-Shirts
- GSP Jogging Pants or any Physical Fitness Outfit, Rubber Shoes
- Sleeping garments, toiletries, and other personal effects
- Sleeping materials: bedroll/sleeping bag, beddings, blanket
- Flashlight, whistle, sit-upon

**Training Schedule**

- Day 1, Friday - Evening – Arrival, Registration and Settling Down, Dinner and Orientation
- Day 2, Saturday - Morning – Course Overview, Opening Ceremonies, and Session/Activity  
 - Afternoon & Evening – Session/Activity and Evening Activity
- Day 3, Sunday - Morning – Early Morning Activity, Session/Activity  
 - Afternoon – Session, Wrap Up/Evaluation and Closing Ceremonies



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## Deadline of Confirmation

Participants are requested to coordinate with their respective District Field Advisers. Kindly return the filled-out **Reply Slip on or before August 23, 2025** for the **Age Level Course**, and **on or before August 30, 2025** for the **Basic Course (Batch 2)**. You may submit it to the Council or you may send it through email at [gspboholcouncil@gmail.com](mailto:gspboholcouncil@gmail.com)

We would like to emphasize that meeting the deadline is imperative for the preparation of training materials, accommodation, and catering arrangements. Additionally, walk-in participants will not be accommodated. It is also important to adhere to the specified maximum number of participants to ensure the quality of the GSP Training with a suitable and uncrowded training venue.

## Registration Fee and Transportation Expense

The registration fee and transportation expenses of the participants may be charged to the Maintenance and Other Operating Expenses (MOOE), Special Education Fund (SEF), or any other available source of funds, subject to the approval of DepEd Bohol and DepEd Tagbilaran City Divisions, and in accordance with the usual accounting and auditing rules and regulations.

## Service Credit/Compensatory Overtime Credit

The Troop/Co-Leaders shall be entitled to either Service Credit or Compensatory Overtime Credit (COC) whichever is applicable, in accordance with DepEd Guidelines.

For the information, guidance, and immediate attention of all concerned. Wide dissemination is requested.

Thank you for your continued and unwavering support to the Girl Scouting Movement!

**PRISCILLA MOONYEEN P. MONTAÑEZ**  
Council Executive

**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent  
DepEd Tagbilaran City Division  
GS Council Commissioner for Administration

**FAY C. LUAREZ, EdD PhDTM, CESO VI**  
OIC - Schools Division Superintendent  
DepEd Bohol Division  
GS Council Commissioner for Administration



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AGE LEVEL SPECIALIZATION COURSE  
August 29-31, 2025  
Lourdes National High School, Panglao District

## REPLY SLIP

Name \_\_\_\_\_

School \_\_\_\_\_

District \_\_\_\_\_

Name of Principal/School Head \_\_\_\_\_

Name of PSDS \_\_\_\_\_

Contact No. \_\_\_\_\_ Email Address: \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Signature over printed name



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BASIC COURSE  
September 5-7, 2025  
Tabalong National High School, Daus District

**REPLY SLIP**

Name \_\_\_\_\_

School \_\_\_\_\_

District \_\_\_\_\_

Name of Principal/School Head \_\_\_\_\_

Name of PSDS \_\_\_\_\_

Contact No. \_\_\_\_\_ Email Address: \_\_\_\_\_

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\_\_\_\_\_  
Signature over printed name