



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

July 30, 2025

DIVISION MEMORANDUM
No. **489** , s. 2025

**A POLICY WORKSHOP FOR TAILORED ALTERNATIVE LEARNING
SYSTEM (ALS) PROGRAMS AND PROJECTS**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
PSDS/ APSDS
EPSA
School Heads
All Others Concerned

1. With reference to the Division Memorandum 443, s. 2025, and in support of the continued improvement and standardization of the implementation of Alternative Learning System (ALS) programs, activities, and projects across the Division, this office shall conduct a Policy Workshop for Tailored Alternative Learning System (ALS) Programs and Projects on **July 30-31 until August 1, 2025 at the Panda Tea Garden, Tagbilaran City.**
2. This workshop aims to:
 - A. review the existing national policy guidelines relative to the implementation of ALS programs;
 - B. finalize the Strategic Plans crafted as stated in the Division Memorandum 443, s. 2025;
 - C. develop localized and responsive policy guidelines aligned with national directives and division strategic goals; and
 - D. promote consistent, efficient, and inclusive delivery of ALS programs, activities and projects.
3. Expected participants of this activity are; SDS, APSDS, Chiefs CID and SGOD, Division ALS Focal Person, Division Legal Officer, Division Planning Officer, EPSAs, ALS-TWG, (Refer to the attached).
4. This activity is considered “a high priority” in support of the Division’s commitment to improve ALS delivery. Hence, attendance is mandatory for all listed participants. Any absence must be properly justified in writing and approved by the Schools Division Superintendent.
5. Participants are required to bring their laptops, reference materials and available ALS data.



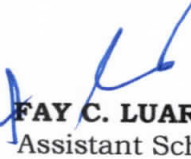
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6. Meals and accommodation of the participants are charged to ALS PSF, while transportation and incidental expenses are chargeable to division funds (PSDS & SDO Personnel), teaching and transportation allowance/ SEF (ALS teachers), and school MOOE (School Heads), subject to the usual government accounting and auditing rules and regulations. Breakfast will be served on day 1 and the last meal is dinner on day 3.
7. This memorandum also serves as a **TRAVEL ORDER**.
8. Immediate dissemination of this memorandum is desired.


FAY C. LUAREZ EdD, PhD. TM, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

FCL/CID/CMR/



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ACTIVITY MATRIX

TIME	Day 1 (July 30, 2025)	Day 2 (July 31, 2025)	Day 3 (August 1, 2025)
6:30-7:30	Arrival/ Registration	Breakfast	Breakfast
7:31-8:00	Breakfast	MOL Ms. Helen Rocamora	MOL Ms. Elsa Hingpit
8:01-9:00	Opening Program/ Expectation Setting Ms. Jean C Saturinas	Development of localized and responsive ALS policy guidelines aligned with national directives and division strategic goals (Workshop 2) By Key Result Areas	Presentation of Outputs and Critiquing By Key Result Areas
9:01-11:00	Understanding Policy: Concept and Purpose (Input session 1) Atty. Jess Fuentes		
11:01-12:00	The Policy Development Process (Input Session 2) Dr. Jeanylette C Ayson		
12:00-1:00	Lunchbreak		
1:01-2:00	The Policy Development Process (Input Session 2) Dr. Jeanylette C Ayson	Development of localized and responsive ALS policy guidelines aligned with national directives and division strategic goals (Workshop 2) (Continuation) By Key Result Areas	Revision and Finalization of Outputs/ Development of Advocacy Materials
2:01-3:00	Review of National ALS Policies (Input Session 3) Mr. Neil John C. Jabuhab		
3:01-5:00	Review and finalize the ALS Strategic Plans Crafted (Workshop 1)		Way forward and Closing



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LIST OF PARTICIPANTS

No.	NAME	POSITION / DESIGNATION
1	Fay C. Luarez, EdD PhD TM CESO VI	OIC-SDS
2	Eduardo A. Ompad, PhD CESE	ASDS
3	Carmela M. Restificar PhD	Chief CID
4	Wilfreda O. Flor PhD	Chief SGOD
5	Jeanylette C. Ayson PhD	Division ALS Focal Person
6	Maulitte M. Yap	Division Planning Officer
7	Atty. Jessie A. Fuentes	Division Legal Officer
8	Jean C. Saturinas	EPSA
9	Helen N. Rocamora	EPSA
10	Neil John C. Jabujab	EPSA
11	Elsa F. Hingpit	EPSA
12	Miguel G. Pogoy	PSDS
13	Davilin B. Cuanan EdD	PSDS
14	Ma Pamela N. Cenita PhD	PSDS
15	Carlito A. Fuentes	PSDS
16	Percy P. Torres PhD	PSDS
17	Cerlito L. Romero	PSDS
18	Mercuria O. Tagapia	School Head
19	Ma. Robilla O. Espejo PhD	School Head
20	Herminia T. Divinagracia	School Head
21	Bobby T. Montes	School Head
22	Myra May R. Dumapias	ALS Teacher
23	JE D. Torregosa	ALS Teacher
24	Elvie T. Mijares	ALS Teacher
25	Reyno B. Delda	ALS Teacher
26	Jonas U. De Erio	ALS Teacher
27	Gloria S. Cifra	ALS Teacher