



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 415, s. 2025

July 1, 2025

**ENRICHMENT, FINALIZATION, AND REFINEMENT OF DEVELOPED IPLANS FOR MG,
KINDERGARTEN, AND SNED**

TO: ASDS
Chiefs CID and SGOD
Education Program Supervisors
Public Schools District Supervisors / OIC PSDS
Elementary and Secondary School Heads Public and Private
All Others Concerned

1. Supporting DepEd's goals and objectives, this office, through the Curriculum Implementation Division, will conduct a three-day workshop to enrich and finalize developed iPLANS for Multigrade classes, Kindergarten, and SNED. This will be held on June 30, 2025, and July 1-2, 2025, at Reyna's Haven and Gardens, Tagbilaran City.
2. The activity is aimed at achieving the following:
 - 2.1 Enhance the initial outputs during the workshop held in Cebu
 - 2.2 Incorporate the suggested improvements by the division QA team
 - 2.3 Finalize the outputs to be ready for the regional QA.
3. Attached is the list of participants who are the identified MG, Kindergarten, and SNED writers, as well as QA teams, to evaluate and provide technical support to achieve their purpose.
4. Participants' travel and other incidental expenses shall be charged to the School and Division MOOE. while food and accommodation are chargeable against MG and SNED funds, subject to the usual government accounting and auditing rules and regulations.
5. For services rendered during holidays and Saturdays, the teachers shall be entitled to service credit per DepEd Order No. 13, s.2024, Revised Guidelines on the grant of vacation service credits to teachers and DepEd Officials/non-teaching staff shall be entitled to Compensatory Overtime Credit (COC) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. This memorandum serves as **TRAVEL AUTHORITY**.
7. Immediate and wide dissemination of this memorandum is directed.


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OIC - Schools Division Superintendent



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