



Republic of the Philippines
Department of Education
REGION VII-CENTRAL VISAYAS
Schools Division of Bohol



Office of the Schools Division
Superintendent

July 2, 2025

DIVISION MEMORANDUM

No. 411, s. 2025

**DIVISION OF BOHOL SPORTS PROGRAM FOR THE
SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent Chief,
Curriculum and Implementation Division Chief,
Schools Governance and Operations Division
Education Program Supervisors
Division Sports Coordinator
Public Schools District Supervisors / Acting PSDSs
Public Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
District Sports Coordinators

1. In preparation for the forthcoming Central Visayas Regional Athletic Association (CVIRAA) Meet and Palarong Pambansa which are tentatively scheduled in the month of February and April 2026, respectively, and in order to meet the legitimate demands of improving and developing the skills of our athletes, this office announces the Division of Bohol Sports Program and the documents required for the participation thereof issued for the information and guidance of the field for the school year 2025-2026.

2. Guidelines and Sports Events to be competed shall be based on DepEd Memorandum No. 41, s. 2025 and DepEd Order No. 11, s. 2025. Each district/delegation is given the option to select what sports events they will specialize and participate. For the Bohol Provincial Athletic Meet (BPAM), each team/delegation shall participate a minimum of five (5) Individual/Dual events and three (3) team sports. The activities below are tentatively scheduled, to wit:

July 2025	- School Sports Competitions
August 2025	- Zonal/ District/ Municipal Athletic Meet
September 2025	- Sub-Congressional District Athletic Meet
October/November 2025	- Congressional District Athletic Meet
December 2025	- Bohol Provincial Athletic Meet
December 2025/January 2026	- Qualifying Time Standards for Measurable Sports (QTS) Including Combative Sports (Weight Category)
January/ February 2026	- School-Based/Centralized Training
February/March 2026	- CVIRAA Meet
April/May 2026	- Palarong Pambansa
April/May 2026	- Capability Building for Coaches and Asst. Coaches and Technical Officials

3. All Schools will conduct their own sports competition outside class hours. The town or district with more than one secondary school shall hold an interschool athletic meet before participating in the Sub- Congressional District Athletic Meet.
4. **NO athletic meets shall be held without prior approval from this Office. If possible, competitions should be held at weekends to minimize the withdrawal of teachers and pupils/students from their classes.** Service Credits/CTO shall be granted to those who serve the said activities during Saturdays and Sundays.
5. The cut-off date for the age requirement of the elementary school athletes is January 1, 2013 while that of the Junior and Senior High School is January 1, 2008.
6. The required documents are the following:

Sports:

Athletes

- a. Original and photocopy of Birth Certificate issued by the National Statistics Office (NSO)/Philippine Statistics Authority (PSA) or Birth Certificate issued by foreign country and valid passport or document issued by Bureau of Immigration or Department of Foreign Affairs showing Filipino citizenship. In lieu of NSO/PSA BC, Passport is required for Foreign-Born Filipino Citizen showing the age and eligibility of the concerned athlete. Late registration one (1) year prior to the Palarong Pambansa may be accepted but in the Congressional District Athletic Meet, the original PSA is a mandatory requirement.
- b. Photocopy of Form 137/SF 10 from the original with fresh/original signature of teacher- adviser/registrar and Principal using blue ink
- c. Medical (Elem. and Sec.) and Dental Certificate (Elem.) Note: Gymnastics and combative sports shall have three (3) additional medical forms.
- d. Parent's/ Guardian's Consent
- e. Insurance of athletes starting Sub-Congressional Athletic Meet by any Insurance Company with a tenure of one (1) year chargeable against the School MOOE/Local SEF or other school funds subject to the usual accounting rules and regulations.

Coaches and Chaperons

- e. Photocopy of Appointment for public school employee
 - f. Notarized employment contract for private employee six (6) months prior to CVIRAA.
7. PSDSs/APSDSs and District Sports Coordinators are directed to coordinate with the municipal, congressional and provincial government officials in the preparation and conduct of the athletic meets.
 8. PSDSs/APSDSs and BDSMA members are advised to monitor and assist in the conduct of athletic meets. Expenses and per diems incurred during the monitoring are chargeable against school MOOE, local funds or any other school funds subject to the governing guidelines.
 9. The venues for the Congressional and Provincial Athletic Meets are as follows:

Venue and Host for Athletic Competitions

Congressional Athletic District	1 st	Municipality of Cortes
	2 nd	Municipality of San Miguel
	3 rd	Municipality of Valencia
Bohol Provincial Athletic Meet	Municipality of Valencia 1 st Week of December	

10. All school administrators with participating athletes are directed to instruct their teachers to provide make-up activities/modules for their respective athletes **to either maintain or increase their grades in the different learning areas**. In this case, **no grades of athletes will decrease due to participation of sports activities**. In addition to this, all school heads are enjoined to arrange training schedules making sure that the academic performance of the athletes could not be adversely affected.

11. For a smooth and successful conduct of the different sports competitions, the selection of qualified athletes shall abide by the guidelines of 2025 Palaro and subject to changes/revisions of the new guidelines that the Palarong Pambansa Board may be issued.

12. Immediate and wide dissemination of this memorandum is desired.



FAY C. LUAREZ EdD, PhD TM, CESO VI
Schools Division Superintendent