



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

June 28, 2025

DIVISION MEMORANDUM
No. **399**, s. 2025

**FINAL BRIEFING OF THE PROGRAM MANAGEMENT TEAM AND QAME
FOR THE SCHOOL-BASED TRAINING OF TEACHERS (SBTT)
ON THE REVISED K TO 12 CURRICULUM (PHASE 2)**

TO: Assistant Schools Division Superintendent
Chiefs CID & SGOD
Education Program Supervisors
Public Schools District Supervisors (PSDSs)/ACTING PSDSs
Elementary and Secondary School Heads
All Others Concerned

1. In line with the implementation of the Revised K to 12 Curriculum (Phase 2), this office through the School Governance and Operations Division (SGOD), will conduct **Final Briefing of the Program Management Team and QAME for the School-based Training of Teachers (SBTT) on the Revised K to 12 Curriculum (Phase 2)** on June 30, 2025 at Reyna's the Haven and Gardens, Tagbilaran City.
2. The activity aims to:
 - a. to finalize the roles and responsibilities of the Program Management Team and Quality Assurance, Monitoring, and Evaluation (QAME) Team in the implementation and monitoring of the SBTT; and
 - b. to clarify roles, finalizing logistics, strengthening monitoring mechanism, and reinforcing quality assurance protocols for the successful and effective conduct of the training.
3. Requesting the PSDSs and APSDSs to send one (1) participant in this activity preferably with middle level ICT skills (online forms). This participant should be one of the members of the PMT during the Revised Kto12 Curriculum rollout.

4. The participants are expected to bring the following:
 - a. laptop;
 - b. extension cord; and
 - c. pocket wifi router (if applicable).
5. The Technical Working Group and Learning Facilitators: Jemboy A. Valloso, Ma. Julieta C. Cabading, Ryan Balbagueio, Elizabeth J. Pido and Marites M. Cimeni.
6. Travel and other incidental expenses incurred by the participants, TWG and staff shall be charged to school MOOE/local funds, while food and venue shall be charged against HRTD Funds, subject to the usual accounting and auditing rules and regulations.
7. This memorandum serves as **AUTHORITY TO TRAVEL** of the Participants, TWG, Learning Facilitators and staff.
8. Immediate dissemination of and compliance with this Memorandum is directed.


FAY C. LUAREZ EdD, PhD TM, CESO VI
OIC-Schools Division Superintendent 