



Republic of the Philippines
Department of Education
Region VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools
Division Superintendent

May 13, 2025

DIVISION MEMORANDUM

No. 294 s. 2025

**LEGAL AID CARAVAN FOR DEPED TEACHING AND
NON-TEACHING PERSONNEL**

To: Assistant Schools Division Superintendent
Chief CID and SGOD
Education Program Supervisors
PSDS/APSDS
Principals/School Heads
Teachers and Non-Teaching Personnel

1. Attached is an invitation from the Integrated Bar of the Philippines Bohol Chapter (IBP-Bohol Chapter) to hold a legal aid caravan on May 23, 2025, from 9:00 AM to 4:00 PM at the Schools Division Office (SDO) Conference Room.
2. The legal services to be rendered by the lawyers are free, including consultation and drafting of affidavits.
3. All teachers and non-teaching personnel are invited to visit the venue and avail these free services.
4. Immediate dissemination of this Memorandum is highly desired.


FAY C. LUAREZ, EdD, PhD TM, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Address: 0050 Lino Chatto Drive, Brgy. Cogon,
Tagbilaran City, Bohol
Telephone No.: (038) 411-2544
Email Address: deped.bohol@deped.gov.ph





INTEGRATED BAR OF THE PHILIPPINES



IBP
BOHOL CHAPTER

IBP Building 0257 E.B. Aumentado Street,
Capitol Heights Road, New Capitol Site,
Barangay Cogon, Tagbilaran City, Bohol PH 6300
0919 376 7842 | ibphohol@gmail.com | FB: IBP Bohol

Chapter Officers (2025-2027)

JOHN JERIC S. LIM
President

HAROLD T. BAYARCAL
Vice- President

ZEAH O. ZAMORA
Secretary

NEIL ERIC E. OCHOCO
Treasurer

DAVID S. MAULAS
Auditor

**JERVIS CLIFFORD C.
VERTULFO**
PRO

BOARD OF DIRECTORS:

DENEB S. DOYDORA

**FRANCES GENEVIEVE
B. GALINATO**

**JOSIANNE RICARDEEN
V. CESAR**

FLORIEZYL E. PODOT

REMOLUS A. APARICIO

**JULIUS GREGORY B.
DELGADO**
Immediate Past President

Princess G. Pumatong
Legal Aid Clerk

14 April 2025

DR. FAY C. LUAREZ

OIC-Schools Division Superintendent

Department of Education

Division of Bohol

0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol

**SUBJECT: LEGAL AID CARAVAN FOR DEPED TEACHING AND
NON-TEACHING PERSONNEL**

Dear Dr. Luarez,

Warm greetings!

The Integrated Bar of the Philippines – Bohol Chapter had received a memo from the IBP National Center for Legal Aid regarding the Simultaneous Legal Aid Caravan's for DepEd teaching and non-teaching personnel to be held on May 23, 24, or 25, 2025. *(A copy of the memo is attached to this letter for reference)*

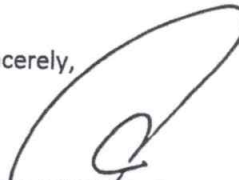
The IBP Bohol was directed to communicate and coordinate with your good office to finalize that date of this legal aid activity. Considering the schedules of our legal aid lawyers, the IBP Bohol has determined that it would be appropriate to schedule the said legal aid activity on **May 23, 2025, Friday**, to ensure the attendance of several of our legal aid lawyers.

We understand that the DepEd will arrange the venue for this activity and other logistical concerns. May we humbly request that your good office provide us with advance information regarding the venue where this activity should be held and the specific services that may be rendered by our legal aid lawyers that would cater specific to the DepEd community.

Thank you very much and looking forward to working with you.

Serve the country, hail the IBP!

Sincerely,


ATTY. JOHN JERIC S. LIM
IBP-Bohol President

*Most Outstanding Chapter Awardee (2009-2011)
Best Practices Award, Legal Assistance for Effective Law Enforcement Program (2021-2023)
Most Improved Chapter (2021-2023)
Best in Attendance & Participation in National Activities Award (2021-2023)*