



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

February 21, 2025

DIVISION MEMORANDUM
No. **281**, s. 2025

**RECONSTITUTION OF THE DIVISION INSPECTORATE
COMMITTEE**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. For the information and guidance of all concerned, this Office announces the Division Inspectorate Team hereby constituted as follows:

a. Inspectorate Committee for Infrastructure Projects (D.O. # 5, 2010)

Chairman : Dr. Wilfreda O. Flor
V-Chairman : Engr. Ador Anto
Member : Mr. Samuel Fullido
: Mrs. Nicanora Gretli Fostanes
: Mrs. Joan Q. Choudry
: Mr. Marlon Lacea

b. Inspectorate Committee for Goods and Services (D.O. # 27, s. 2020)

Chairman : Dr. Wilfreda O. Flor
Member : Mrs. Gabina F. Ladaran/representative
: Dr. Lilian M. Baloria/representative

Provisional Members for Goods/Services/ Projects:

Learning Materials, Supplementary Learning Resources and Printing Projects	Dr. Josephine D. Eronico/Mrs. Jocelyn Rotersos
LTE for TVL, SME & Food/Catering	Dr. Grace P. Mendez/representative
Medicines, Dental Tools & other Health Supplies	Dra. Maria Aurora Luma-ad, MD Medical Officer III/Representative

Sports Related Good & Equipment	Mr. Juan Torregosa/Representative
Furniture and Other Related Goods	Engr. Ador Anto/Mr. Samuel Fullido
DCP Packages, IT-Related Goods & Internet Services	Engr. Dina Florence B. Talan/representative
DRRM Supplies and Materials	Engr. Philip Marcelo N. Vigonte/representative
Service Vehicle	Ms. Joan Choudry/Representative
Common Supplies Security, Janitorial and other related General Services	Ms. Dianne Cecily Jeminez/Marianne Castillon

2. Roles and Responsibilities of DepEd Inspectorate Team:

- 2.1. conducts pre-delivery inspection prior to delivery to determine its compliance with the technical specifications.
 - 2.2. Inspects the delivered goods in accordance with the perfected Purchase Order/Contracts.
 - 2.3. Signs the inspection and Acceptance Report Form (IAR) and recommends payment/non-payment of the Supplier/Contractor.
 - 2.4. Conducts post-delivery inspection prior to the issuance of Certificate of Final Acceptance.
 - 2.5. Monitors the rectification of defective deliveries.
3. All other previous memoranda inconsistent with this issuance are hereby rescinded.
 4. For your guidance and information.


FAY C. LUAREZ EdD, PhD.TM, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of Schools Division Superintendent

FCL/ASDS/ADMIN/FMA



Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.:
email Address: depd.bohol@depd.gov.ph
www.depdbohol.org



Deped Tayo Bohol Division

