



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**


April 7, 2025

DIVISION MEMORANDUM
OSDS/CID/SGOD-2025- 45

To: Ma. Robilla O. Espejo – Principal, Biking TVHS
Alvin Hontucan - ADAS II, Biking TVHS
Alvin Tenio - ADAS III, Biking TVHS
Marion Gapas - ADAS III, Biking TVHS

**NOTICE TO CONVENE FOR THE FIRST QUARTER ACCOMPLISHMENT REPORT
IN THE PMIS OF THE PILOT IMPLEMENTING UNIT (BIKING TVHS)**

1. the identified personnel of the pilot school (Biking Tech. Voc. HS) are hereby directed to convene for the First Quarter Accomplishment Reporting in the PMIS, on Thursday, April 10, 2025, at 1:30 PM, at SGOD Office.
2. The participants are requested to bring laptops.
3. Applicable daily travel expenses of attendees shall be charged against their school MOOE subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as the TRAVEL ORDER.
5. For immediate dissemination and strict compliance.


FAY C. LUAREZ EdD, PhD TM, CESO VI
OIC - Schools Division Superintendent
