



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

January 27, 2025

Division Memorandum  
No. 11 Series 2025

To: Domingo J. Lamoste Jr. - DO  
Angelito Morala - Dauis District  
Pedro Seprado Jr. - Loon North District  
Hilario Labastilla Jr. - Loon North District  
Graciano Israel Jr. - Baclayon District  
Alex Ciudadano - Dauis District  
Darwin Nerio - Loon North District  
Jovilito Escatron - Dauis District  
Amador Torralba - Dauis District  
Kim Banais - Driver Physical Facilities, SDS and ASDS  
Samuel Fullido - 2 days inspection of kitchen

**MEMBERS OF THE PHYSICAL FACILITIES TASK FORCE WHO WILL TAKE CARE OF ALL FACILITIES NEEDED BY THE DELEGATION BEFORE, ON, AND AFTER THE DURATION OF THE CVIRAA MEET ON March 11-16, 2025 IN BAYAWAN CITY, NEGROS ORIENTAL.**

1. In order to set everything before the start of the CVIRAA Meet you are directed to report to the training venue in Valencia Tech Voc. High School, Valencia, Bohol starting ~~Monday~~ **Tuesday** February 04, 2025 at 8:00 A.M..
2. You are also the Advance Party who will travel to Fortugaleza National High School, Basay Negros Oriental on February 24, 2025 and stay until the end of the CVIRAA Meet.
3. You will prepare the kitchen and other structures needed for the meet for our delegation.
4. You will assist the Kitchen Personnel in delivering the snacks and lunch for the athletes, chaperons and coaches in their different playing venues especially those who are playing in far venues if they cannot bring their provision with them due to shortage of time.
5. You are in-charge in facilitating the billeting quarters of the delegation.
6. After the meet you will take charge in bringing back all the materials, and other paraphernalias to their point of origin.
7. Traveling and meal expenses incurred during the whole duration before, during and after the meet will be charged against CVIRAA funds, subject to the usual accounting and auditing rules and regulations.
8. This memorandum serves as your travel order.
9. For your guidance and compliance.

  
**FAY C. L. ALVAREZ Ed. D, Ph. D. TM. CESO VI**  
OIC- Schools Division Superintendent



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol  
Tel Nos : (038) 412-4938; (038) 411-2544 (038) 501-7550  
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

  
**Behold...  
BOHOL**