



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2025- 27

TO : Phillip Marcelo R. Vigonte - SDO
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FROM :  **FAY C. LUAREZ PhDTM, CESO V**
ASDS, OIC-Schools Division Superintendent 

SUBJECT : **DRRM Pre-work Meeting and Planning Workshop**

DATE : **February 21, 2025**

1. This Office through the School Governance and Operations Division (SGOD) will conduct a DRRM Pre-Work Meeting and Planning Workshop on March 5-7, 2025 (live-in) at Bohol Bee Farm, Dao, Dausi, Bohol.

Agenda:

- ✓ Preparation for the conduct of DRRE, Basic Life Support (BLS), Standard First Aid (SFA), Basic Occupational Safety and Health (BOSH) Trainings
 - ✓ Meetings and resiliency activities to enhance the implementation of DRRM, Climate Change Adaptation and Mitigation
 - ✓ Other DRRM related activities
2. Participants are requested to bring a laptop. Board and lodging, meals and snacks of participants and program management team shall be charged to DPRP Fund while travelling and other incidental expenses related to this activity shall be charged to School MOOE/ local funds subject to usual accounting and auditing rules and regulations.
 3. This Memorandum will serve as **Travel Order**.
 4. Immediate dissemination of this Memorandum is highly directed.

