



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
 Division Superintendent**

January 27, 2025

DIVISION MEMORANDUM
 OSDS/CID/SGOD-2025- 14

To: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 All Others Concerned

Kitchen Personnel, Purchaser, Driver for the Training of CVIRAA Meet 2025

1. In view of the Deped Bohol's participation to the Central Visayas Regional Athletic Meet 2025 in Bayawan Division on March 11-16, 2025, the training of the athletes will start on February 8-28, 2025 and March 1-7, 2025 to be held in Valencia Technical Vocational High School, Valencia, Bohol. In the exigency of the service you are hereby constituted as delegation Kitchen Personnel, Purchaser, Driver from the training of athletes until the meet proper.
2. Please report to Mr. Fermin Albutra and Elizabeth Pido at Schools Division Office old Building on February 7, 2025 at 8:00 A.M. for the meeting and assignment of your specific duties and responsibilities. You are reminded to bring along with your personal belongings considering that the group will proceed to the training venue right after the meeting for the preparation of the kitchen for the arrival of athletes, coaches and trainers.
3. These are the list of participants:

Name	Name
Elizabeth Pido- Chairman, -Kitchen/Dining/MESS Hall	Annaliza Bautista- Washer-Hired
Fermin Albutra- Chairman, Purchaser	Sebastian Inguito Jr.- Washer-Hired
Samuel Fullido- Chief Cook	Jesus Carlo Salise- Washer-Hired
Epifanio Diezon- Asst. Cook	Niza Mangana- Washer-Hired
Ma. Corsina Lera- Asst. Cook	Myrna Daleon- Washer-Hired
Arsenio Gabaisen- Cook (Rice)	Jaime Palma - Driver
Felix Saguitarius- Cook (Rice)	Mark Cyril Potane- Purchaser
Bryan Marimon- Cook (Rice)	Gannie Caliso-Purchaser
Ritchie Busangilan- Asst. Cook -Hired	Felipe Platino- Purchaser
Dante Polinar-Asst. Cook	Jonathan Suan- Purchaser
Fedil Autentico- Food Carrier/Packer	July Bryan Cabangbang- Purchaser
Ramil Binangbang – Food Carrier/Packer	Mariel Jho Lomarda- Purchaser
Joselito Mejias - Food Carrier/Packer	Jerome Capuno- Purchaser
Marion Saludes- Server	
Myra May Dumapias- Server	
Nelson Balanun- Food Preparation/Slicer	



Address: 0050 Lino Chatto Barangay Cogon,
 Tagbilaran City, Bohol
 Telephone No.:
 email Address: deped.bohol@deped.gov.ph
www.depedbohol.org




Deped Tayo Bohol Division





Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

4. Transportation expenses incurred during the activity shall be charged to Division/SEF/School MOOE Funds subject to the usual accounting rules and regulations.
5. This serves as **TRAVEL ORDER**.
6. Please be guided accordingly.


FAY C. LUAREZ EdD, PhD. TM, CESO VI
OIC Schools Division Superintendent

CPC/ASDS/OFFICE/INITIALS OF THE HEAD/initials of the encoder



Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.:
email Address: depedbohol@deped.gov.ph
www.depedbohol.org



Deped Tayo Bohol Division

