



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OFFICE OF BOHOL

Office of the Schools Division  
Superintendent

January 8, 2025

**OFFICE MEMORANDUM**

No. 02, s, 2025

TO: **Assistant Schools Division Superintendent  
Chief CID and Chief SGOD  
Education Program Supervisors  
Heads of SDO Functional Units/Sections & Planning Officer  
All Others Concerned**

FROM: **FAY C. LUAREZ EdD, PhD, TM, CESO VI**  
Schools Division Superintendent

SUBJECT: **REGULAR SDO WEEKLY MEETING**

1. This Office announces the conduct of regular weekly meeting every Monday of all SDO chiefs, supervisors, section heads, unit heads including Assistant Schools Division Superintendent of the Division of Bohol.
2. Any expenses relative to the conduct of this activity will be charged to Division MOOE subject to usual accounting and auditing rules and regulations.
3. For the information, guidance and compliance of all concerned.
4. Wide dissemination of this Memorandum is desired.



Deped Tayo Bohol Division

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